

TOWN OF HAVERHILL

DEAN MEMORIAL AIRPORT COMMISSION MINUTES

May 13th, 2015

At Dean Memorial Airport

(UNAPPROVED)

Meeting called to order at 7:00 pm

MEMBERS PRESENT: Chairman Dick Guy, Vice Chairman Mike Roberts, Cliff Batchelder, Stuart McDanold's, Mike Bonanno, Select Board Representative Robert Roudebush, Jim Fortier.

MEMBERS EXCUSED: NONE

PUBLIC: Darwin Clogston

REVIEW LAST MEETINGS MINUTES: Approved as printed

1. **A. REVIEW CORRESPONDENCE:** One application was turned in for the Dean Memorial Scholarship Fund

2. **PUBLIC APPEARANCES/COMMENTS/PROPOSALS:** Darwin Clogston was at the meeting as an observer

3. **Old Business:**
 - A. Sept. 12th 2015 was chosen for Airport Awareness Day.

 - B. The commission reviewed the airport manager job description to get a sense of the proper wording to be used in advertising for the airport manager position. The objective is to get someone to fill the position by August so they can work with Jim to become familiar with how things are done.

C. Regarding airport road signage indicating low flying aircraft, Stewart reported that four signs would cost \$470.00. After much discussion about whether the airport or the town would pay for the signs and would the signs really make any difference at all. The matter was tabled for future meetings.

D. The commission was in agreement to go forward with allowing Global-threat Research to use the airport runway for their training purpose. The airport and the town insurance companies will be contacted to make sure stipulations are in place for this. This will also go before the select board for approval.

E. A donation of \$100,000 was made on this day to the scholarship fund.

4. New Business:

A. Different ways were discussed on how to improve the grass taxi ways and to get the aprons on the town owned hangars paved. This would make accessing the hangars with the planes easier.

5. SUB COMMITTEE REPORTS: NONE

6. MEETING SUMMARY:

A. Mike Roberts will put together an ad to be used for the airport manager's position.

B. Jim is going to draw up some plans so that bids can be obtained for the paving of the hangar aprons.

Meeting adjourned at 8:38 PM

Respectfully Submitted,

Cliff Batchelder, Recording Secretary

The next meeting will be 7:00 PM on June 10th, 2015 at Dean Memorial airport