

TOWN OF HAVERHILL

DEAN MEMORIAL AIRPORT COMMISSION MINUTES

March 8th, 2017

At Morrill Municipal Building

(UNAPPROVED)

Meeting called to order at 7:00 pm

MEMBERS PRESENT: Chairman- Dick Guy, Secretary Cliff Batchelder, Airport Manager Dennis Cunningham, Select board Representative Darwin Clogston , Vice- Chairman Mike Roberts and Stuart McDanolds

MEMBERS EXCUSED: NONE

- 1. REVIEW LAST MEETINGS MINUTES:** Approved as printed

- 2. REVIEW CORRESPONDENCE:** The military notified Dennis that there will be increased jet activity in this airspace at 10,000 feet and above, because of the increase in number of military jets at the Burlington airport.

- 3. PUBLIC APPEARANCES /COMMENTS/PROPOSALS:** Mark Goodrich of Dubois and King, Howard Hatch, Peter Erpelding and Stephanie Chase, student pilot, she is a recipient of the Dean Memorial Scholarship fund.

A. Howard Hatch spoke briefly before the meeting actually started, he provided more information about the history of Dean Memorial Airport. This can be found in one of Kay Blaisdell's 2000-2001 hard copy books about the local history of this area.

4. OLD BUSINESS:

A. Dennis reported that he has four letters of intent from pilots that would like to have a hangar at the airport.

B. Darwin had question about the 2016 budget and this was clarified for him. He also reminded the commission that the report on how the money that was paid to the airport from the Concord airport was used in 2016 should have been submitted by March 1st, to Martha Drukker in Concord.

5. NEW BUSINESS:

A. Dennis reported that the tenant in the airport house was a little behind in payments and the commission agreed to extend the late fee from 5 days to 10 days for this one payment.

B. Peter Erpelding was at the meeting because he would very much like to build a hangar at the airport for his helicopter. The commission all agreed that this would be great and voted to start process of getting approval of the select board and all permits necessary for construction.

C. Dennis will be sending letters to all tenants regarding what the FAA allows to be stored in hangars. Things like boats, motorcycles are not aviation related items are not supposed to be kept in the hangars.

D. Dennis pointed out that the storage shed next to the airport house is beginning to fall apart and asked if it could be torn down. The commission voted that this would be a good idea.

E. A date for Airport Awareness Day was tentatively set for Sept. 16th 2017, but is subject to change.

F. A discussion about relocating the wind sock to the other side of the runway was brought up. This would make it easier for pilots to see and the wind blowing around the buildings would not affect the accuracy of the wind direction, it was decided that this would be a good idea.

G. Nomination of Officers: Dick Guy – Chairman

Mike Roberts – Vice Chairman

Cliff Batchelder – Secretary

Let it be known that the next day March 9th Mike Roberts officially gave his resignation and will no longer be on the airport commission.

We all thank Mike for everything that he has done for Dean Memorial Airport and wish him the best.

This means that another vice-chair needs to be voted in.

6. SUBCOMMITTEE REPORTS: NONE

7. MEETING SUMMARY:

A. Dennis is going to meet with Carol Niewola of the NH DOT and Mark Goodrich in Concord to get the bid for the new snow removal equipment written up so that it can be sent out to different dealers.

B. Dennis is going to get prices for the repairs to the fuel pump pad, which is in need of repair.

C. The policies, standards, and procedures needs to be updated and so all the commissioners will read the manual and will agree to make changes at a later meeting.

D. Dennis is going to get a price for a larger more detailed airport sign that would be placed on route 10 for better visibility.

E. Dick is going to check on the Sept. School activates, to try to nail down a date that will not conflict with airport awareness day.

F. Dick is going to get the money spent report out to Martha Drukker in Concord.

Meeting adjourned at 9:04 PM

Respectfully Submitted,

Cliff Batchelder, Recording Secretary

The next meeting will be at 7:00 PM on April 12th 2017 at the Morrill municipal building.