

TOWN OF HAVERHILL

DEAN MEMORIAL AIRPORT COMMISSION MINUTES

June 10th, 2015

At Dean Memorial Airport

(UNAPPROVED)

Meeting called to order at 7:00 pm

MEMBERS PRESENT: Chairman Dick Guy, Vice Chairman Mike Roberts, , Stuart McDanold's, Mike Bonanno, Select Board Representative Robert Roudebush, Jim Fortier.

MEMBERS EXCUSED: Cliff Batchelder

PUBLIC: Darwin Clogston, Russ Haney, Lynn Perry, Troy Perry

REVIEW LAST MEETINGS MINUTES: Approved as printed

1. **A. REVIEW CORRESPONDENCE:** A second application was turned in for the Dean Memorial Scholarship Fund, neither applicant was considered eligible.

2. **PUBLIC APPEARANCES/COMMENTS/PROPOSALS:** Darwin Clogston was at the meeting as an observer. Russ Haney and Lynn Perry were at the meeting to discuss their proposal to pay for the ramp pavement if the town (airport commission) could pick up the costs for preparing the ramp for pavement. See below.

3. **Old Business:**
 - A. Sept. 12th 2015, at 11:00 AM was chosen for Airport Awareness Day. No Rain date.

 - B. The commission reviewed the airport manager job description to finalize the wording to be used in advertising for the airport manager position. It was decided that Mike Roberts was to get with Town Manager, Glenn English, to contact the papers to post the finalized ad.

4. New Business:

A. Airport Manager, Jim Fortier had received a quote from Black Top Inc. for the excavation and paving of a ramp area in front of the public hangars. The estimate was for \$10,620. This was basically an even split between excavation and paving. A discussion regarding the area of pavement and the sources for the funds was discussed. Mr. Perry proposed that he and Mr. Haney cover the cost of the pavement, if the town (airport) could cover the rest.

B. Mr. Perry discussed a proposal to bury a 500 gallon Propane Tank adjacent to his hangar to supply fuel for radiant heat for his hangar. All construction and installation would be to current NFPA codes.

5. SUB COMMITTEE REPORTS: NONE

6. MEETING SUMMARY:

A. Mike Roberts will contact the Town Manager for the ads to post the airport manager's position.

B. Jim / Mr. Haney will make an appointment with the town manager to discuss the ramp pavement proposal.

Meeting adjourned at 8:45 PM

Respectfully Submitted,

Mike Roberts, acting Recording Secretary

The next meeting will be 7:00 PM on July 8th, 2015 at Dean Memorial airport