

Haverhill Planning Board Minutes July 25, 2017

Draft Subject to Review, Correction, and Approval at Following Meeting

1. Call to Order

The meeting was called to order at 7:00 by Chairman Don Hammond

Planning Board members present:

Don Hammond

Chris Luurtsema

Howard Hatch

Tara Krause

Other attendees included Ed Ballam, Clerk and Harry Burgess

2. There were no alternates to designate.

3. The agenda was approved on a motion made by Tara K., seconded by Chris L.

4. The minutes of the June 27 meeting were approved on a motion by Chris L. seconded by Howard H.

5. There were no public appearances previously scheduled.

6. Communications and Correspondents, Ed B. said he had received several building permits from Town Manager Jo Lacaillade for the planning board to review. It was also pointed out that TM Lacaillade sent a note to the board members outlining the building permit process.

7. There were no reports of committees to hear.

8. Under pending business, Ed B. reported he did not contact any of the people who had expressed interest in service on the master plan update committee. It was agreed that perhaps having the members come in for a discussion at the September meeting might be better, given the summer schedule and vacations.

9. Under new business, Harry B. presented a preliminary plan for a two-lot subdivision on Lime Kiln Road on property owned by Ed VanDorn. Harry said the current lot is about 150 acres and Ed VanDorn would like to subdivide off a parcel about 20 acres in size. The board review a map and asked some basic questions. The board did not see any issues with the proposed subdivision and Harry B. said he would complete the application in time to be heard at the August meeting.

10. Other new business – There was no other new business to be conducted.

11. There were no unscheduled public appearances during the meeting.

12. Under comments of the clerk, Ed B. said he continues to struggle to get the minutes out in a timely fashion. He apologized to the board. He said the minutes can often take hours to distill. There was some general discussion about condensing the minutes rather than having a near running transcript of the meeting. It was pointed out that the meetings are recorded and if there were any issues were more information was needed, the recording would be available. Ed B. said he would try an abstract approach to the minutes for this current meeting and check to see if they were acceptable to the board.

Ed B. also reported that he would likely be on vacation for the next meeting and the board said they could conduct the meeting without the clerk.

13. There were no other comments of the planning board members.

14. Other – no business conducted

15. The meeting adjourned at 8:07 pm. and it was noted the next regular meeting would be August 22. It was noted that there are five Wednesdays in August.

Respectfully submitted,

Ed Ballam, Clerk, Haverhill Planning Board