

Town of Haverhill
JOINT LOSS MANAGEMENT COMMITTEE
Meeting Minutes
Tuesday, June 27, 2023, at 1:00 PM
J.R. Morrill Building
Conference Room, 2nd Floor.
2975 Dartmouth College Hwy.
No. Haverhill, NH 03774

Tuesday, June 27, 2023

CALL TO ORDER

DeFosse called the meeting to order at 1:05 PM.

ATTENDANCE

Mona Sanville (Present), Skip Gadwah (Present), Amanda DeFosse (Present), Jim McKinnon (Present), Sherri Sargent (Excused), Dennis Cunningham (Excused), Mark Locke (Excused).
A quorum was met.

Visitors in Person: None

Visitors Online: None

AGENDA APPROVAL: Not Done.

REVIEW OF MINUTES from Previous Meetings:

MOTION #1: Change motion #2 from previous meeting minutes to read:

- Mark Locke was chosen by employees to join the Joint Loss Management Committee (JLMC) and approved by the committee.

Gadwah made a motion to approve the minutes of the last meeting as corrected, Sanville seconded.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

OLD BUSINESS

DeFosse is still looking into safety courses that can be taken through Primex.

NEW BUSINESS

Department of Labor visited.

- Paperwork was corrected.
- Looked at town buildings.
- The floor was wet in the Maintenance Room.
- Wet floor sign on the floor.
- No MSDS sheets at the fire stations. McKinnon has created them. Received complaint about safety concerns at the North Haverhill and Haverhill Corner Fire Stations.
- Concerns of alcohol consumption at station before calls. This was deemed unfounded.

NEW BUSINESS, cont.

Updated safety summary report from Ralph Croswell to Dennis Cunningham.
Meeting with FEMA about getting funds from the last storm. Would include paying for stock pile of gravel, paying for replacement of gravel used, and clean up hours from the storm.

First aid kits are checked every month.

No safety concerns at Clifford Building or Hwy Department

Department of Labor was happy with the MSDS sheets at Hwy Department and the use of the Lock-Out kit.

NEXT MEETING:

Monday, September 25, 2023, at **1:00** PM at JRM 2nd floor conference room.

MOTION #3: Sanville moved, and McKinnon seconded the motion to adjourn the meeting at 1:31 PM.

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.