

Town of Haverhill
SELECT BOARD MEETING MINUTES
September 9, 2024, 6:00 p.m.
Robert E. Clifford Memorial Building

Zoom link to the recording:

https://us06web.zoom.us/rec/share/vZCPmRsU7CbzC7vK0nqVf7CDwPTw0ngkRfK_aeNzMaoXCuDsQWb0bYdrCLHn9IZh.q_Itntg98fzgef7K

Passcode: u?M5Hps+

Select Board Present:

Chair Rod O’Shana, Joe Longacre, Kevin Knapp, Ron Hurlburt, and Theresa Paige. A quorum was met.

Attendees In Person:

Mark Locke, Darwin Clogston, James Bullock, Catherine Bullock, Gary Hebert, Tina Hebert, Dustin Vigneault, Margo Longacre, Dawn Lavoie, Aaron Palm, Ron Willoughby, Melissa Gould, Darlene White, Fred White, Greg Mathieson, Gary Scruton, Janice Scruton, Evelyn Elms, Rick Ladd, Erin Atkinson, Joan Klebes, Greg Klebes, Emily Loomis, Dennis Cunningham, Dottie Long, Karen Clough, Alex Nuti-de Biasi (Journal Opinion), Thomas Mayo, Blackstones, Andy Fullerton, Dinny Neskoriak, Denise Neskoriak

Attendees Online:

Leslie Ramsay, Mike Bonanno, Lorraine Prescott, Jim McKinnon, Melinda Boutin, Delcia Vinnacombe, Mary Houde, Joanne Young, Bridget Lanctot, Marilyn Blaisdell, Jessica Moody, Jessica Young, Martha Cunningham, Roger Newman, Polly Bonanno, Mike Mayes

CALL TO ORDER

Chair O’Shana called the meeting to order at 6:00 p.m.

ATTENDANCE/ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

August 26, 2024

MOTION #1: J. Longacre made a motion to approve the Selectboard meeting minutes of August 26, 2024, as written. K. Knapp seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

SCHEDULED APPEARANCES

Kevin Leen – KRT Appraisal

Chair O'Shana apologized for KRT Appraisal canceling this week's appointment. They are working to schedule another one.

NEW BUSINESS

Second Letter to Taxpayers from Assessor

A second letter will be coming out from the Assessor to taxpayers.

Accept Resignation of Deputy Town Clerk

Chair O'Shana announced Gary Langlois, the Deputy Town Clerk, has submitted a letter of resignation. This position will be posted by the end of the week.

MOTION #2: T. Paige made a motion to accept the resignation of Gary Langlois, the Deputy Town Clerk. J. Longacre seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Acceptance Resignation of Property Records Clerk

Chair O'Shana announced Mark Locke, the Property Records Clerk, has submitted a letter of resignation. This position will be posted by the end of the week.

MOTION #3: J. Longacre made a motion to accept the resignation of Mark Locke, the Property Records Clerk. K. Knapp seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Vote to Move Funds from Airport Account to Highway Line Item

The runway maintenance was completed last year. The funds to pay for this work exist, they just need to be moved between accounts.

MOTION #4: J. Longacre made a motion to move \$138,396.71 from Account 4556 to the General Fund. T. Paige seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Announce Budget Review

Budget review has begun and department heads are working on their budgets. The Board continues to try to catch up on paperwork to figure out whether a TAN needs to be taken out.

Elections Tuesday, September 10, 2024

Elections are on September 10th. Residents are reminded to get out and vote. Voting will take place at the Morrill Building, where the voting machines will be set up.

OLD BUSINESS

Tax Collector Update

Interviews are being conducted for the vacant Tax Collector position.

Hub66 Update Reimbursement 17 September 2024

Chair O'Shana reported that the HUB66 reimbursement check for \$208,000 will be received by September 17th.

Town Administrator Position Update

Chair O'Shana reported there are 17 applications for the open Town Administrator position. The Board is working on the criteria and job description so that the applications can be reviewed.

COMMISSION / COMMITTEE EX-OFFICIO REPORTS:

Ron Hurlburt – Conservation Commission

R. Hurlburt reported there was no Conservation Commission meeting.

Joe Longacre – Planning Board

J. Longacre gave an update on projects being presented to the Planning Board. He noted that due to the loss of the Property Records Clerk, building permits are being held up.

MOTION #5: K. Knapp made a motion that the Select Board Chair or the temporary Town Administrator can sign building permits. J. Longacre seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Kevin Knapp – Parks & Recreation Commission

K. Knapp reported the Parks & Rec Commission meeting was postponed until September 11th at 6:00 p.m.

Rod O'Shana – Airport Zoning Commission

Chair O'Shana reported on the recent Airport Awareness Day. Fifty-one children were taken on flights.

OLD BUSINESS (continued)

Cemetery Commission

The Board voted on May 13, 2024, to approve a cutout of 2.25 acres on lot 113 adjacent to lot 112 for extension of the present cemetery. They noted that information has been presented that was not available at the May 13th Board meeting.

MOTION #6: J. Longacre made a motion that the lot line adjustment wait until 2025. The motion was seconded.

Discussion: Melissa Gould asked why she wasn't notified this item was on the agenda. She said she had a conversation with former Town Administrator B. Codling that the lot would be clear cut and stumped. She asked why the contract with Mr. Whites did not go out to bid. R. Hurlburt said he spoke with B. Codling, who said stumping wasn't included. Residents are not pleased with the appearance of the lot. The Board agreed better communication is needed in the future.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Moody Road

Moody Road will be closed on September 11, 2024.

Woodsville

There will be a public hearing on September 23, 2024, at 6:00 p.m. regarding the DRA funds for Woodsville. A letter from September 5, 2024, was read. Chair O'Shana said the DRA has pursued legal action, not Haverhill. The Board needs permission to spend the funds. The people who created this problem have washed their hands of it and left it for the current Board to deal with. Chair O'Shana said they are asking permission to ensure they are doing everything in the correct manner.

NON-PUBLIC MEETING

The Board entered non-public session per RSA 91-A:3, II (a, c, e): (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a

public meeting, and (2) requests that the meeting be open, in which case the request shall be granted; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant; and (e) consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

MOTION #7: K. Knapp made a motion to close the public session and enter into a non-public session under RSA 91-A:3, II (a,c,e). J. Longacre seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

The public meeting was closed at 6:41 p.m.

The Board returned to public meeting.

ADJOURN MEETING

The meeting was adjourned.

Respectfully submitted,
Beth Hanggeli