

Town of Haverhill
SELECTBOARD SPECIAL MEETING
Monday, May 13, 2024, 6:00 p.m.
James R. Morrill Building
Approved Minutes

Zoom link to the recording:

https://us06web.zoom.us/rec/share/5-Z2aR6afSn1Kiq0sIP-kOdf8raI2gtR90mF-sVeMujNYMP32_CpvLCcTE0ZUkSc.1fqfgz7JHnE0O1UX

Passcode: yRHKRYL7

Select Board Present:

Interim Chair Rod O'Shana, Joe Longacre, Kevin Knapp, Theresa Paige, and Ron Hurlburt. A quorum was met.

Town Employees Present:

Brigitte Codling, Town Administrator

Members of the Public Present:

Carolyn Hofmann
Melissa Gould

Mark Lang
Jason Allen

Members of the Public Online:

Harv Keyes
Vickie Wyman
Joanne Young
Debra Fisher
Skip Gadwah
Guy Mitchell
Lorraine Prescott

Dennis Cunningham
Ken Huard
Shawn Dennis
Ryan Works
Leslie Ramsay

CALL TO ORDER

Interim Chair O'Shana called the meeting to order at 6:06 p.m.

ATTENDANCE/ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

Interim Chair O'Shana noted there would be a non-public session after the public meeting.

MOTION #1: K. Knapp moved to approve the Agenda as amended. J. Longacre seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt - aye. The motion carried unanimously.

CONSENT AGENDA APPROVAL

MOTION #2: R. O'Shana moved to approve the Consent Agenda as presented. K. Knapp seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt - aye. The motion carried unanimously.

APPROVAL OF MINUTES

MOTION #3: J. Longacre moved to approve the May 6, 2024, Select Board minutes as presented. R. O'Shana seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

NEW BUSINESS

Election of Select Board Officers (Chair and Vice Chair)

MOTION #4: R. Hurlburt moved to appoint Rod O'Shana as Select Board Chair. K. Knapp seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

MOTION #5: R. Hurlburt moved to appoint Joe Longacre as Select Board Vice Chair. K. Knapp seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – abstain, Hurlburt – aye. The motion carried 4-0-1.

Consider Request of Cemetery Commission for Acreage

The Cemetery Commission has asked for an additional 2.5 acres to extend the cemetery. The Board discussed the impact this would have on the Town pulling dirt from the pit. B. Codling noted it would eliminate usage of that corner of the property for that purpose. They discussed the proposed relocation of the highway garage and the need for gravel products. Melissa Gould participated in the discussion, adding clarifying details.

MOTION #6: R. O'Shana moved to approve the cutout of 2.25 acres on lot 113 adjacent to lot 112 for extension of the present cemetery. J. Longacre seconded the motion.

Discussion: J. Longacre noted after the excavation is done and reclamation, there will be a lot of property that maybe could be utilized as a cemetery. R. O'Shana said the expansion is more respectful for the Town and more appealing.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Consider Tree Removal on East End of Center Haverhill Armory Property

The Board discussed the proposed tree removal and clarified the details. An abutter asked about the proposed removal of trees and noted they serve as a buffer to his property. The Board discussed putting in a 50-foot buffer.

MOTION #7: R. O'Shana moved to clear the east side of lot 113, leaving a buffer against the current gravel pit and leaving a 50-foot buffer along property 115. K. Knapp seconded the motion.

Discussion: The Board agreed Ben White cannot charge the Town for any materials. R. O'Shana clarified he is only taking the lumber.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

MOTION #8: R. O'Shana moved to accept Ben White's timber contract amended to withdraw the expenses of building a road and improvements necessary in paragraph 2. K. Knapp seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

MOTION #9: J. Longacre moved that either the Chair or B. Codling sign the timber contact with Ben White. R. O'Shana seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Appointment of Lynn Fabrizio to Conservation Commission

The Board discussed the need for a form with details regarding individuals being recommended for membership on commissions and committees.

MOTION #10: K. Knapp moved to follow the recommendation of the Conservation Commission to appoint Lynn Fabrizio to the Commission. J. Longacre seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Appointment of Julie Harris to Planning Board as an Alternate

MOTION #11: K. Knapp moved to follow the recommendation of the Planning Board to appoint Julie Harris to the Planning Board as an alternate. R. O’Shana seconded the motion.
Voice Vote: A roll call vote was taken. O’Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

Country Land Drive Culvert

B. Codling reviewed a problem with the decommissioned dam on Country Land Drive. The area is flooded, as the culvert is rotten and is blocked by beaver debris. Water is also eroding around the culvert. The Dam Bureau visited the site and the dam engineer determined it is not safe. He suggested the culvert needs to be replaced and the road closed.

The Board discussed attempting to clear the debris from the culvert. They agreed the road needs to be closed and the Road Agent needs to propose solutions and the associated costs. B. Codling reported that Susie Tan owns this property.

MOTION #9: R. O’Shana moved to close Country Land Drive for ten days, with an assessment due back to the Board from the Road Agent by May 20, 2024. J. Longacre seconded the motion.
Voice Vote: A roll call vote was taken. O’Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

OLD BUSINESS

Approve Revised Select Board 2024 Schedule

MOTION #12: R. O’Shana moved that all Select Board meetings, regardless of location, start at 6:00 p.m. J. Longacre seconded the motion.

Voice Vote: A roll call vote was taken. O’Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

TA Attendance at Brownfield Summit in Portland Maine

B. Codling said the State is paying for her to attend the Brownfield Summit on May 30, 2024, to present the process that was followed to take down the methamphetamine house in the Village of Woodsville, including obtaining the necessary funding. The intent is to show other towns the path to follow to get this done in other communities in New England. The Board thanked her for doing this.

MOTION #13: J. Longacre moved that the Board give the Town Administrator permission to attend the Brownfield Summit in Portland, Maine. R. Hurlburt seconded the motion.

Voice Vote: A roll call vote was taken. O’Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

CORRESPONDENCE

Letter and Documents Regarding Pond Circle

Chair O'Shana read a letter from the Arels requesting the removal of their request to close Pond Circle to ATV/OHRV access. The Board agreed to address this request at the next Board meeting.

SELECT BOARD MEMBER FINAL COMMENTS

R. Hurlburt proposed a format for presentations to the Board that would be more efficient.

J. Longacre asked if misinformation given during presentations should be countered with correct information. Chair O'Shana noted it is difficult for the Board to gather information when they are not aware that an issue will be brought up. The Board discussed a comment made at the last meeting regarding the Board being responsible for police officers leaving their positions in Haverhill.

Chair O'Shana noted there was a letter to the editor from Richard Guy of Woodsville in the Bridge Weekly regarding the expenditure of legal fees and a settlement, and he plans to rebut the letter at the next Board meeting.

NON-PUBLIC MEETING

MOTION #14: K. Knapp moved to close the public hearing and enter into a non-public meeting under RSA 91-A:3, II(e). J. Longacre seconded the motion.

Voice Vote: A roll call vote was taken. O'Shana – aye, Knapp – aye, Paige – aye, Longacre – aye, Hurlburt – aye. The motion carried unanimously.

The meeting room was closed at 7:36 p.m.

The Board returned to public meeting.

ADJOURN MEETING

The meeting was adjourned.

Respectfully submitted,
Beth Hanggeli