

Haverhill Planning Board Minutes October 24, 2017

Draft Subject to Review, Correction, and Approval at Following Meeting

1. Call to Order

The meeting was called to order at 7:00 by Chairman Don Hammond

Planning Board members present: Don Hammond, Chris Luurtsema, Howard Hatch and Tara Krause

Clerk Ed Ballam was also present.

Several members of the public were also in attendance.

2. There were no alternates to designate.

3. The agenda was approved on a motion made by Tara K., seconded by Chris L.

4. The minutes of the Sept. 26 meeting were approved on a motion by Chris L. seconded by Howard H.

5. Leeann Nystrom presented a minor subdivision submitted by Pine Grove Farm Trust, Frances K. Keider Trustee, 455 Timber Lane, Devon, PA 19333, for property on Route 10 in North Haverhill. Further identified as Tax Map 414 Lots 156 and 158.

Ed B. said the application has been completed, the abutters warned and the hearing advertised. The fees have been paid. He suggested the board accept the application as complete. Tara K. made the motion to accept the application as complete. Chris L. seconded it. The motion passed on a unanimous vote.

Don H. opened a public hearing on the subdivision at 7:05 p.m. Leeann N. said the property is divided by Route 10 in the area known as Keyes Flats. She further said the town's tax map already has the property shown as two separate lots. However, the land is still one lot recorded in the Grafton County Registry of Deeds. Don H. asked if there were any questions from the abutters and the public. Some abutters asked questions about the location of the property and the intent of the subdivision. After the public answered questions Don H. closed the public hearing and asked if the board had any additional question. The board asked some questions for clarification.

Tara K. made a motion to approve the minor subdivision. Chris L. seconded the motion which passed on a unanimous vote.

6. Communications and Correspondents -- none.

7. There were no reports of committees to hear.

8. Several members of the public attended the meeting to discuss revising the master plan. The members who showed up had signed a worksheet asking for volunteers to do the work on the master plan. Ed B. summarized the process of how the committee got to the point and the process going forward. Some volunteers asked about what kinds of work they would be asked to do and the planning board's expectation. The board members said the master plan is important to the integrity of the town's subdivision regulation and zoning ordinances. Don H. said it was an important document that helps chart the direction of the town in the future. The members decided to have the first meeting Nov. 13 at 7 pm in the recreation room.

9. Under new business, the board reviewed several building permits on private roads, including a single family home on Benedicts' Way, a door on a private residence on Fairview Drive, and a mobile home slab on Reed Lane. The board had no issues on the private residence on Benedicts Way, no comments on the property on Fairview Drive and expressed a concern that the septic design for the property on Reed Lane match the number of bedrooms proposed in the replacement home.

10. Other new business – none

11. Under public appearance not previously scheduled, -- none.

12. Under comments of the clerk – none

13. Under comments of the planning board members—none

14. Other – no business conducted

15. The meeting adjourned on a motion made by Chris L. seconded by Tara K.. at 8:45 pm. The next meeting will be held on Nov. 28.

Respectfully submitted,

Ed Ballam, Clerk, Haverhill Planning Board