

North Haverhill Water & Light District

Minutes of the February 21st 2023 meeting

- Meeting called to order at 7:00 Pm motioned by Dennis Fournier, Rich seconded the motion
- **Those present:** Rich Clifford, Carol Norcross, Dennis Founier, Benjamin Moulton, Bob Fagnant, Kristi Garofilo, Dave Lackie
- **Others present:** Brigitte Codling
- **Agenda:** Approved by all Commissioners.
- **Approve Meeting Minutes:** Dennis requested approval. Rich approved, Dave seconded, all others were in favor.
- **Brigitte Codling (Town Manager) about Crosswalks updates:**
 - o 4 ADA Approved Pedestrian crossings were approved by the State.
 - o Street lights, warning signs and advanced warning signs are needed.
 - o The Town still hasn't seen the design from the State.
 - o State will do some of the work, the Precinct will also contribute some, and the lighting and maintenance will be paid for by the Precinct.
 - o Rich mentioned again about finishing the sidewalk by the monument. Dave mentioned that the State is the one who took the original out, so they should put it back.
 - o Cost per sidewalk is estimated to be anywhere from \$5000-\$15000
- **Financial Reports:**
 - o Kristi provided the report.
 - o Warrant was approved by the DRA.
 - o Commissioners needed to sign.
 - o Budget packet was provided and updated.

- IRS letter said we are out of balance with 2021 W2's and W3's. Sarah will be asked about the whereabouts of the records location. The total amount is off by over \$7,000.00.
- **Water Bill Collection** : Report was provided.
 - Disconnect notice draft is made up by Kristi for review/approval. All agreed the notice is clear and well made
 - Dave mentioned he will check on the Safo bill, and also talked about the Mountain Milk meter readings. Bob and Dave will get a bill together for a meter charge on top of the 2.5" line for 2 months of use.
 - Corzilius: Dennis motioned to give a disconnect notice via mail or on the door and give them 10-15 days notice. Certified letters were sent again along with the disconnect notice. Rich motioned, Dennis seconded, all were in favor.
 - Saffo: Dave will contact.
 - Talk about which lawyer we should have represent the Precint. Cordell Johnson, was brought up as a good choice by Kristi, Dave motioned we reach out to see if they are willing, Rich seconded, all others were in favor.
 - Prescott & Young account is still being figured out as to which year is the one in question. Bob provided dates of shut offs/turn-ons. The billing history was provided as well. Kristi can print off invoices so that Bob can look them over to get to the bottom of it.
- **Water Superintendent Report**
 - There is a problem with the chemical feed pumps. Bob tried resetting them with no luck until he hit them with his hand and they started working again. Bob called the manufacturer and they have not had an issue like this reported. Bob suggested

purchasing a spare and sending the old one to the manufacturer for them to assess. Rich motioned to buy one, all were in favor.

- Dave Shields' water leak: Steve Robbins dug it up and put in his own shut-off in case he leaves for a period of time.
- Blackmount Trailer Park: They are still using a lot of water, but it has gone down some.

- **Other Business**

- No other business.

- **Budget**

- Proposed 2023 Budget was presented to the Commissioners.

- **Adjournment**

- Dennis called the meeting to adjourn, and was seconded by Dave at 8:41 PM

Respectfully submitted,

Benjamin Moulton, Clerk

Meeting minutes not yet approved by the Commissioners.