



Town of Haverhill

2975 Dartmouth College Highway
North Haverhill, NH 03774
603-787-6800

APPLICATION FOR EMPLOYMENT

Please complete this application and return it to the Town of Haverhill Administration Office at the above address. The Town of Haverhill is an equal opportunity employer and does not discriminate when making employment decisions.

Name: _____
(First) (Middle) (Last)

Physical Address: _____
Street City State Zip Code

Mailing Address: _____
Street City State Zip Code

Phone Number: _____ Cell Phone: _____

Email Address: _____

Position Applied For: _____

Are you 18 years or older? Yes No

Are you authorized to work in the United States? Yes No

Have you applied for employment here before?
When? Yes No

Have you ever been convicted of a crime that
has not been annulled by a court of law? Yes No

If yes, explain:

Please note that conviction of a crime does not automatically disqualify you for employment. Factors such as the nature, seriousness, and date of the offense, rehabilitation, and relationship to position will be considered.

EDUCATION			
Name of School and Location	Dates		Diploma or Degree
	To	From	
HIGHSCHOOL:			
UNDERGRADUATE:			
GRADUATE:			
TECHNICAL or CERTIFICATION PROGRAM:			

EMPLOYMENT / EXPERIENCE				
Employer and Location (list most recent first)	Position Held	Dates Employed		Reason for Leaving
		From	To	
		Mo/Yr	Mo/Yr	

OTHER QUALIFICATIONS

In addition to your work history, what other experiences, skills, or qualifications would enhance your candidacy for the position of which you are applying with the Town?

WORK REFERENCES

List three work related references, who are unrelated to you, who can attest to your qualifications for this position.

NAME	ADDRESS	HOME TEL. NO.	WORK TEL. NO.	OCCUPATION
1.				
2.				
3.				

PERSONAL REFERENCES

List three personal references, who are unrelated to you, who can attest to your qualifications for this position.

NAME	ADDRESS	HOME TEL. NO.	WORK TEL. NO.	OCCUPATION
1.				
2.				
3.				

PLEASE READ BEFORE SIGNING

I understand that if I am hired, my employment will be for no definite period, regardless of the period of payment of my wages. I further understand that I have the right to terminate my employment at any time with or without notice. However, there are implications to not providing a two-week notice to your employer. Town has the right to terminate my employment at any time with our without notice.

I further understand that the Town may contact my previous employers, schools, or persons listed as references to give any information regarding employment or education. I authorize those employers, schools, and references to disclose to the Town all records and other information pertinent to my application for employment with the Town. I agree that the Town, my previous employers, schools, and references will not be liable in any respect if a job offer is not extended, is withdrawn, or my employment is terminated because of false statements, omissions, or other information on this application.

I certify that all of the information that I provide on this application and in any interview will be complete, true, and accurate. I understand that if I am employed, and any such information is later found to be incomplete, false, or misleading in any respect, I may be terminated.

Signature

Date