

**Town of Haverhill
Dean Memorial Airport Zoning Commission
MEETING MINUTES
R.E. Clifford Memorial Building
65 South Court St.
Woodsville, NH 03785
And on ZOOM
Wednesday, August 10, 2022
5:00 PM**

CALL TO ORDER: The meeting was called to order at 5:00 PM by Susie Tann, Chair.

Members of the Commission:

Chair: Susie Tann

Vice Chair: Cliff Batchelder

Member: Miguel Vasconcelos

Member: Matthew Bjelobrk

Ex officio: Michael Graham

Airport Manager: Ralph Croswell

Airport Technician: Dan Freeto

ROLL CALL ATTENDANCE

Miguel Vasconcelos (Here), Ralph Croswell (Here), Michael Graham (Here), Matthew Bjelobrk (Here), Susie Tann (Here), Cliff Batchelder (Absent). A quorum was met.

On-Line Visitor:

Melissa Ulery

In-Person Visitors:

Darwin Clogston

Mark Codling

Dennis Cunningham

APPROVAL OF THE AGENDA

Chair Tann asked the members for changes to the Agenda, and there were none.

MINUTES REVIEW

MOTION #1: Vasconcelos made a motion and Bjelobrk seconded the motion to approve the Minutes from the **July 13, 2022**, Airport Zoning Commission meeting minutes as written.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

AIRPORT MANAGER'S REPORT

R. Croswell presented his report:

- There were no complaints following the Paraglider Event held Friday night at the airport with 12 paragliders attending. The rules and flight guidelines were explained to the group.
- Carol Niewola made comments so that the Dean Memorial Airport (5B9) Guidelines for Ultra-Light Type Operations was cleared by the FAA and will now go to the Portland Regional FAA for review.

PENDING BUSINESS

Aviation Scholarship Program Updates from Recipients

Chair Tann introduced M. Codling and Ulery for their reports:

- Mark Codling has attained his pilot's license and was congratulated by the Commission. Codling thanked the Commission for their financial support.
- Melissa Ulery continues to make progress with her training. She has had several setbacks, but continues to be determined and dedicated to getting her pilot's license. She has strong family ties to the Haverhill community and is committed to serving the airport now and in the future.

Community Awareness Day, Saturday, September 10, 2022, 12:00 PM to 4:00 PM

Croswell, event Chair, stated the following and opened discussion:

- Croswell reported that he and two others went to Lyndonville, VT, to meet with the local EAA (Experimental Aircraft Association) on Monday, August 1.
- Chair Tann reminded members that Donna needs specific information from the pilots so she can make the labels for the registration forms. It would be helpful to have as many forms as needed prior to the event so Chair Tann and Donna could be well organized on event day. Croswell will get the Young Eagles registration forms, certificates, and logs.
- Croswell confirmed that the Haverhill Fire and Police Departments will be at the event and stated that the tables (14 from the Fire Department) and chairs (30 from the Town) have been reserved.
- Lynn Perry has confirmed that he is supplying food for the event.
- Chair Tann stated that Hatchland wants to participate, but it will depend on the availability of personnel.
- Chair Tann noted that T-shirts will be ready in 2 weeks.
- Chair Tann has been in contact with Bernie Marvin (*Bridge Weekly*). It was confirmed that the Commission will meet at 11:00 AM the morning of the event for a picture with Codling, and that Codling will be interviewed for an article in the *Bridge Weekly*. This public relations meeting was part of Codling's obligation when he accepted a scholarship from the Commission.
- Chair Tann inquired about the signs, which will direct people to the event, and Croswell has the signs from last year.
- Croswell also has six orange vests for the ground crew so they are easily identified.
- A rain date was discussed and set for Sunday, September 11.
- Croswell will check back with pilots to make sure they can attend that day if needed, and Croswell will make sure the Rain Date gets published.

