

CHECKLIST FOR CAPITAL IMPROVEMENT PROGRAM (CIP) MEETING

Airport Name: Dean Memorial Airport (held 8-31-2021)

	Yes, No, N/A	Date Discussed
Overview CIP process provided?	Yes	8-31-2021
Any changes to Airport Sponsor management?	No	8-31-2021
NHDOT news? (funding, legislation, staffing, hot topics, new policies, deadlines,...)	Yes	8-31-2021
FAA news? (funding, legislation, staffing, hot topics, new policies, deadlines,...)	Yes	8-31-2021
Airport compliance issues? (from safety inspections or other notifications)	Regain RSA; obstructions	8-31-2021
Elected Officials' interests?	Pave the taxiway	8-31-2021
Based aircraft counts submitted to NHDOT?	Yes for Qtr 2	8-31-2021
SWPPP and SPCC updates needed?	Updated; need to send PDF to NHDOT	8-31-2021
NAVAID needs?	Like to get PAPI and REILs	8-31-2021
Residential Through-the-Fence Agreement? ALP? (Applicable to only BML and DAW)	N/A	8-31-2021
Single Audit Act report? (due March 31 st)	No Issues	8-31-2021
System for Award Management (SAM)?	No Issues	8-31-2021
Project closeout needs? What is PoP end date?	SBG 18-04-2020: 6/21/22 SBG 18-05-2020: 5/25/24	8-31-2021
Pavement maintenance management plan?	N/A	8-31-2021
DBE Plan, Goal Calculation Updates, dbE-Connect?	Goal reqt not triggered; still need annual reporting	8-31-2021
Consultant selection up-to-date?	Yes thru 11/2024	8-31-2021
UST operator certification? http://des.nh.gov/organization/divisions/waste/orcb/ocs/ustp/operator-training/training-classes.htm	Yes (Ralph & Brigitte)	8-31-2021
Updates needed to FAA Form 5010?	N/A	8-31-2021
Current ALP? Exhibit A? (provide dates)	ALP: 7-30-2014	8-31-2021
	Exhibit A: 7-19-2005	
Airport project priorities?	(see CIP)	8-31-2021
Adjustments to meet funding availability?		
Current FY project needs?		
Environmental prerequisites? (historic, wetlands, T&E species,...)		
Other requests or IOUs?	N/A	8-31-2021