



# HAVERHILL POLICE DEPARTMENT

East Haverhill – Haverhill Corner – Mountain Lakes - North Haverhill – Pike – Woodsville

2975 Dartmouth College Highway, North Haverhill, NH 03774

*"Doing the work, serving the public with dignity and respect."*

## APPLICATION FOR EMPLOYMENT

It is our policy to comply with all applicable State and Federal laws prohibiting discrimination in employment based on race, age, color, gender, sexual preference, religion, national origin, disability, or other protected classification.

**The Town of Haverhill is an Equal Opportunity Employer.**

**Warning:** Knowingly providing false information is punishable under NH RSA 641:3

Application Date: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
First Middle Initial Last Month / Day / Year

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
Number Street Apt/Unit # Town/City State ZIP

Mailing Address: \_\_\_\_\_  
(If different) Number Street Apt/Unit # Town/City State ZIP

Are you authorized to work in the United States on an unrestricted basis? Yes  No

If "No", please explain: \_\_\_\_\_

Position Applying For: \_\_\_\_\_

What hours are you available to work? \_\_\_\_\_

Are you willing to work a flexible schedule, extra or varying hours if needed? Yes  No

Available Start Date: \_\_\_\_\_ Desired Wage: \_\_\_\_\_

Have you even been employed by the Town of Haverhill? Yes  No  Dates: \_\_\_\_\_  
Mo/Yr to Mo/Yr

Have you ever been convicted of a felony? Yes  No

Can you perform the essential functions of the position for which you are applying, with or without reasonable accommodation? Yes  No

Have you ever served in the armed forces? (If "no", continue to next page) Yes  No

Branch: \_\_\_\_\_ Served From: \_\_\_\_\_ To: \_\_\_\_\_

MOS: \_\_\_\_\_ Separation Rank: \_\_\_\_\_ Discharge Type: \_\_\_\_\_



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## EMPLOYMENT HISTORY

Start with your most recent or present position first

Employer Name: \_\_\_\_\_ Dates Worked: \_\_\_\_\_ to \_\_\_\_\_  
Mo/Yr Mo/Yr  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Supervisor Title & Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Starting Current/Final May we contact  
Wages: \_\_\_\_\_ Wages: \_\_\_\_\_ this employer? Yes  No   
Reason for leaving: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

List any special skills, licenses, qualifications, or training associated with this position:

Employer Name: \_\_\_\_\_ Dates Worked: \_\_\_\_\_ to \_\_\_\_\_  
Mo/Yr Mo/Yr  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Supervisor Title & Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Starting Current/Final May we contact  
Wages: \_\_\_\_\_ Wages: \_\_\_\_\_ this employer? Yes  No   
Reason for leaving: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

List any special skills, licenses, qualifications, or training associated with this position:



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## EMPLOYMENT HISTORY (Continued)

Employer Name: \_\_\_\_\_ Dates Worked: \_\_\_\_\_ to \_\_\_\_\_  
Mo/Yr Mo/Yr

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Supervisor Title & Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Starting Current/Final May we contact  
Wages: \_\_\_\_\_ Wages: \_\_\_\_\_ this employer? Yes  No

Reason for leaving: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

List any special skills, licenses, qualifications, or training associated with this position:

Employer Name: \_\_\_\_\_ Dates Worked: \_\_\_\_\_ to \_\_\_\_\_  
Mo/Yr Mo/Yr

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Supervisor Title & Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Starting Current/Final May we contact  
Wages: \_\_\_\_\_ Wages: \_\_\_\_\_ this employer? Yes  No

Reason for leaving: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

List any special skills, licenses, qualifications, or training associated with this position:



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## EDUCATION

	Name:	Year Graduated:	Diploma/Degree:
High School:			
College/University:			
College/University:			
Trade/Specialty School:			

List any other training/education, special skills, licenses, and/or qualifications:

## REFERENCES

List 3 persons who know you well enough to provide current information about you.

Do not list relatives or former employers.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street Apt/Unit # Town/City State ZIP

Relationship: \_\_\_\_\_ Years Known: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street Apt/Unit # Town/City State ZIP

Relationship: \_\_\_\_\_ Years Known: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street Apt/Unit # Town/City State ZIP

Relationship: \_\_\_\_\_ Years Known: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

By signing below, I certify the information within this application is true and accurate to the best of my knowledge and belief. I understand that providing false information is punishable under NH RSA 641:3.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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**There are several items that would prevent you from being hired as a police officer in the State of NH. The following is a list of these automatic disqualifiers per NHPSTC ADMIN RULES, Technical Assistance Manual, Pol 301.05(g)(1) through (16):**

- (1) Suffer from a **Mental disorder** for which you have not undergone effective rehabilitation, which would affect your ability to perform law enforcement duties?
- (2) Ever been **convicted of a Felony** by a civilian or military court?
- (3) Ever been **convicted of a Misdemeanor** for which you have not received a pardon, which offense would cause a reasonable person to doubt your character, honesty, ability?
- (4) **Been convicted of Multiple misdemeanors of violations** for which you did not receive a pardon, and which would indicate a pattern of disregard for the law?
- (5) Convicted of a Misdemeanor w/in last 10 years which resulted in serious bodily injury to another?
- (6) Dishonorable military discharge:
- (7) Discharge from military under less than honorable conditions where circumstances cast doubt on fitness to be a police officer:
- (8) Ever illegally manufactured, transported for sale, or sold a controlled substance:
- (9) Illegally used a controlled substance other than marijuana within the last 36 months. If under age 21, use within last 24 months:
- (10) Used marijuana within last 12 months:
- (11) Ever illegally used a controlled substance while employed in LE capacity:
- (12) Knowingly made a material false statement in the application process:
- (13) Ever been discharged or resigned in lieu of discharge as police, corrections, probation/parole officer for reasons of moral character or for acts/omissions which cause doubt as to honesty, fairness, respect for rights of others:
- (14) Has a history of illegal drug use which would cast doubt on fitness to be a police officer
- (15) Excessive use of alcohol or legal drugs:
- (16) General character and reputation in the community cast doubt that applicant would conduct him/herself with honesty, integrity, and uphold the rule of law:

If you answered yes to any of the above, speak with Chief Appleby as soon as possible to determine if you should continue with the application process. As stated above, if you have done any of the above you cannot be hired as a police officer in the State of NH.