

**MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING**

**Monday, August 10, 2015**

**Draft Subject to Review, Correction and Approval at Following Meeting**

**Board Members Present:** Wayne Fortier, Tom Friel, Lynn Wheeler, Rick Ladd and Robert Roudebush

**Town Manager:** Glenn English

**Administrative Assistant/Finance Officer:** Jo Lacaillade

**Selectboard Clerk:** Karen Hyde

**Members of the Public Present:** Norman Darby, Darwin Clogston, Ralph Wright and Keisha Luce

**Call Meeting to Order:**

Chairman Fortier called the meeting to order at 6:00 pm.

**Pledge of Allegiance**

**Agenda Approval (additions/deletions completed by Board consent):** Robert Roudebush made a motion to accept the consent agenda; seconded by Lynn Wheeler and carried unanimously.

**Approval of Consent Agenda:** Rick Ladd made a motion to accept the consent agenda; seconded by Robert Roudebush and carried unanimously.

**Scheduled Public Appearance(s):**

- **Ralph Wright-Junk Cars:** Mr. Wright was in attendance to address the letters that he has received from the Board and the Town's attorney about his junk cars. Mr. Wright feels that he has done what he agreed to do by removing the cars from the right-of-way. Chairman Fortier stated that there was still the issue of the unregistered vehicles. Chairman Fortier stated that RSA 236:111 only allows one unregistered vehicle on a property and Mr. Wright has five unregistered vehicles on his property. Mr. Wright said he was going to use one around the property, another one for parts and another one was going to be registered when he could get the "idiot light" off. Chairman Fortier explained to Mr. Wright that his property causes an eyesore to the Town and this Town is a tourist community. The Town is trying to maintain a decent environment. Chairman Fortier stated that he didn't want to see Mr. Wright penalized or punished; he just wanted the property cleaned up so that the property is acceptable to other citizens and tourists. The letter from the Town's attorney stated that Mr. Wright could be fined \$50 per day for non-compliance. Mr. Wright stated that what the Town was asking took time and the vehicles were being used as storage so he didn't feel he needed to register them. Chairman Fortier stated that the Board wasn't asking him to register the vehicles; Mr. Wright just couldn't have more than one unregistered vehicle on the property within eyesight. Mr. Wright said he couldn't see the difference between a tin storage shed from Wal-Mart and the unregistered cars. Chairman Fortier stated that there was a difference between an abandoned motor vehicle and a building. Rick Ladd stated that he receives many complaints from citizens about Mr. Wright's property. Chairman Fortier stated that the Board was going to be firm on this issue and Mr. Wright needed to do more than he had done so far. Mr. Wright commented that there was too much "bureaucracy" in this Town and Chairman Fortier stated that it was so noted. The letter from the attorney stated that Mr. Wright needed to respond within two weeks from the date of the letter, which is 07/31/2015, as to what steps had already been taken and a deadline to when the task would be completed. Mr. Wright's public appearance was in answer to that letter. Mr. Wright then stated that he would comply with the letter by September 1, 2015.

**Public Hearing:** None

**Town Manager's Report:** TM English passed.

## Pending (Old) Business:

- **Court Street Parking Concerns:** Chairman Fortier stated that the Board had received a report from Police Chief Byron Charles and Fire Chief Richard Morris of Haverhill Corner regarding the parking on Court Street. The report stated that on the south side of Court Street, no parking was recommended from the intersection of School Street to the residence at 148 Court Street. TM English commented that he had spoken with Keisha Luce of Alumni Hall about the no parking zone and she was okay with it. Rick Ladd mentioned that he had spoken with several Haverhill Corner residents and fire personnel and they were agreeable to the no parking zone. Rick Ladd made the motion to support the two Chiefs' report and have "No Parking Between Signs" erected; seconded by Lynn Wheeler and carried unanimously.
- **Health Insurance/Benefit Survey:** Chairman Fortier commented that AA Lacaillade had put together a survey of different towns' health insurance benefits, which was handed out at the last meeting. He then asked for the other Board members' thoughts. AA Lacaillade explained that employees could get dental, disability and life insurance on their own nickel through AFLAC. Rick Ladd asked what the Town paid an employee for not taking the insurance and AA Lacaillade stated that it was \$3,000 per year. Chairman Fortier commented that the Board had briefly spoken about talking with employees about the health insurance changes and that Chief Charles would also like to be involved in the discussions. Chairman Fortier suggested that Department heads be asked to attend the next meeting on August 24, 2015 to receive their input.
- **Dilapidated Buildings – RSA 155-b:** Chairman Fortier stated that a letter from the Town's attorney had been sent to Thomas and Sally Patton asking for permission to enter the building on Chapel Street in Woodsville to evaluate its condition and whether there are risks to public health and safety. As of August 10, 2015, there has been no response. TM English commented that he had asked the Woodsville Fire Chief if he felt comfortable doing a structural inspection of the property and the Chief said he was not. If the Town was going to do a structural inspection at some point, an outside party should be hired. Chairman Fortier asked what the next course of action would be if there was no response to the letter. TM English stated that the next course of action if there was no response would be to go to court. It was the consensus of the Board that if there was still no response to the letter sent by the Town's attorney, the issue would be taken to court to gain permission to inspect the building.
- **Appropriation Request Forms Adoption:** Chairman Fortier commented that the Board had received a draft of these two appropriation request forms at the last meeting. AA Lacaillade had made the changes requested and was presenting the newly-edited drafts. Robert Roudebush made the motion to approve the Appropriation Request Forms; seconded by Tom Friel and carried unanimously.
- **Junk Vehicle:** Chairman Fortier commented that the Board had already addressed one junk vehicle site. The other property owner of concern has not done anything to rectify their situation. Lynn Wheeler asked how much money there was for going to court. Chairman Fortier and TM English both stated that there was money available for legal fees.
- **Life Safety Inspector:** TM English stated that he had received requests for payment based on the current system. They had been submitted by the Woodsville Fire Chief and the Woodsville Assistant Fire Chief. The requests for payment from the Assistant Fire Chief were totally inadequate. The Fire Chief was asked, per the Town's policy, to submit a W-9 form to be paid as a contractor and he had an issue with that, specifically providing insurance. Lynn commented that there was an inspector and the Chief and the Assistant Chief wouldn't work with him and now they want to do the inspections, but don't want to be paid that way either. TM English stated that they were back to square one, but there were a few options available. He thought that another meeting with the District Commissioners might help. Chairman Fortier thought that the Fire Chief had done the inspections and attempted to document them, but now was balking at the way he was going to be paid. Rick stated that this individual wanted to be paid \$25 per hour based upon an hourly wage that was set up for a third-party contracted inspector and they would carry their own bonding and insurance and any other expenses for \$25 per hour. This individual would like the Board to funnel the money down to the district for them to pay him the \$25 per hour but also he will now be considered an employee of the district, receiving the \$25 and also receiving

retirement and anything else that is offered to an employee. Tom Friel asked if this position was advertised as an independent contractor and Chairman Fortier stated that the decision by the Board was for an independent contractor. Rick felt that the way things were going, they were going to lose the entire program. Rick also commented that it was the Chief's job, statutorily, to do the inspections. Chairman Fortier wanted to go by the original agreement. He also stated that he would like to re-advertise for a well-qualified, third-party inspector. Lynn commented that as an independent contractor, half of what is earned goes toward expenses, such as travel and insurance. Rick stated that he didn't know if the other two Chiefs were handing the inspections over to the Woodsville Chief and was told that they were. This was a concern for Rick. He wanted it to be a contracted service, which was how it was set up or a third-party inspector with the credentials that were stated. Lynn asked what the previous third-party inspector was paid and AA Lacaillade stated that she would have to look it up as she didn't remember. Robert Roudebush asked how long the previous ads ran and how many candidates were interviewed. TM English stated that it ran for two cycles and there was only one other candidate, who was not acceptable to all the Chiefs. Chairman Fortier asked what media was used and TM English stated all print media. Lynn asked what newspapers and AA Lacaillade responded the Union Leader, the Caledonia, and the Journal Opinion. Chairman Fortier asked what the Board wanted to do and Robert stated "Run another ad". TM English commented that without the backing of the Chiefs, they weren't going to get anywhere. Tom Friel agreed with TM English. Rick stated that "they were holding the Town hostage". Robert asked if the inspections were continuing to be done. TM English stated that the inspections were being done but the Woodsville Fire Chief would like to see the issue resolved. Rick Ladd stated that an inspection was done at Alumni Hall and the Haverhill Corner Fire Chief was informed that his initials must be on the inspection report. He asked Keisha Luce if she had a copy of the inspection report and she stated that she had received a Certificate of Compliance, but not the inspection report. Rick Ladd made the motion to re-advertise for the third-party inspector position; seconded by Robert Roudebush and carried unanimously.

Keisha Luce commented that the parking for the Festival of Earthly Delights had been taken care of. There would be perpendicular parking around the Bandstand. Keisha asked if the new signage would be permanent and TM English explained that permanent signs were the only thing enforceable. Chairman Fortier stated that the Board had approved the signs earlier that evening and wanted to know if it was now an ordinance. TM English stated that it was a Parking Ordinance, which makes the signs enforceable. Chairman Fortier asked if there needed to be specific language other than their consent. TM English stated that it should be a signed ordinance, which he would prepare.

#### **New Business:**

- **MS-1 Extension:** AA Lacaillade would like an extension from the DRA for filing the MS-1, which is due September 1, 2015. She is asking for an extension until October 15, 2015. Robert Roudebush made the motion to grant the request for an extension; seconded by Lynn Wheeler and carried unanimously.

**Commission/Committee Reports:** Lynn reported on the Dan Jock Muster that was held in the VFW Field over the weekend and the Rec Department ran a Mini-Muster for kids. There were 17 kids participating and they had a really good time. It was a very nice event. Chairman Fortier commented on the Heritage Commission meeting. The Commission is attempting to find new members.

**Correspondence:** Chairman Fortier stated that the Board had received a Police Department press release. There was correspondence concerning Squiggles the pig, which was an Animal Control issue. There was correspondence from DES concerning the Town pool and a response. There was an item in the Legislative Bulletin concerning Fire Department and military celebrations and reenactments. Rick Ladd commented that this did not impact the Town. Chairman Fortier reported on the NHMA Law Lecture Series, which will be held September 16, 23, 30, 2015 and October 14, 21, 28, 2015.

**Comments of the Public:** Mr. Norman Darby stated that he wasn't going to say anything, but Squiggles the pig got his attention and he mentioned that he had a pony living across the street from him. Lynn asked "You have a pony in Woodsville?" Mr. Darby said there was, right in the middle of Town. Darwin Clogston asked about the parking on Morrill Drive. TM English explained that it was a private road, owned by the Middle School.

**Comments of the Town Manager/Administrative Assistant-Finance Officer:** AA Lacaillade stated that Betty Conrad was in the office over a week ago with the information on her payments that were in question. AA Lacaillade sent the information to Linda Kennedy, who is the DRA's guru of exemptions as to what qualifies and what doesn't. In Linda's opinion, the statute is clear, that all monies received from any source, including Social Security or pension, can be used. Lynn asked AA Lacaillade about the insurance coverage of volunteers to work on the pool. TM English stated that the insurance provider strongly recommends that no volunteers are used for any kind of work that a contractor should do. Lynn asked what if an entity decides to do a project as one of their yearly projects and they have their own insurance. TM English explained that a Certificate of Insurance would have to be provided and it would have to be run by the Town's insurance provider. AA Lacaillade commented that she would run the request by the Town's insurance provider and get their opinion. The Board then returned to the issue of Mrs. Conrad. AA Lacaillade asked how the Board would like Mrs. Conrad notified. It was decided that a letter would be drafted and Chairman Fortier would sign it.

**Comments of Selectboard Members:** None

**Adjourn Meeting:** Tom Friel made a motion to adjourn; seconded by Robert Roudebush and all approved. Chairman Fortier adjourned at 7:52 pm.

Minutes transcribed by Karen Hyde