

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
Monday, June 16, 2014
Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Wayne Fortier, Tom Friel, Lynn Wheeler, Rick Ladd and Robert Roudebush

Town Manager: Glenn English

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Recreation Director Sherri Sargent, Town Assessor Tim Northcott and Ed Ballam – Journal Opinion

Call Meeting to Order:

Chairman Wayne Fortier called the meeting to order at 6:00 pm

Pledge of Allegiance

Agenda Approval (additions/deletions completed by Board consent): Robert Roudebush made a motion to accept the Agenda; seconded by Lynn Wheeler and carried unanimously.

Approval of Consent Agenda: Rick Ladd made a motion to accept the consent agenda; seconded by Robert Roudebush and carried unanimously.

Scheduled Public Appearance(s):

- **Beverly Jacobs-Recreation Commission Appointment:** Sherri Sargent stated that she had received an e-mail from Beverly Jacobs, who would not be attending the meeting. Ms. Jacobs had decided to become a Friend of Haverhill Rec rather than a Commission Member. Ms. Jacobs was made a Friend of Haverhill Recreation.
- **Sherri Sargent- Recreation Director, MOU with Haverhill Coop Middle School:** Recreation Director Sherri Sargent presented a Memorandum of Understanding with Haverhill Coop Middle School to the Board members. Chairman Fortier asked Sherri for an explanation of the Memorandum. Sherri stated that Haverhill Cooperative Middle School and Haverhill Recreation were working together to encourage children that are going to a summer school program to also have access to the HARP program. The 21st Century grant that HCMS was eligible for is a little different this year in that HCMS is no longer eligible for a portion of that grant because the school's numbers and grades have gone up. However, that changes the summer camp. HCMS is no longer going to be holding a summer camp; there will be a Science and Math camp for advanced children by invitation only. Sherri spoke with Martha Jenkins and Brent Walker about continuing the partnership between the school and Haverhill Rec. The school is offering Haverhill Rec \$1,000 towards HARP field trips. The differences between this year's Memorandum and the previous one are the \$1,000 received from HCMS and not receiving the \$500 for arts & crafts supplies. Tom Friel asked Sherri about the costs versus the benefits to the Town of continuing this memorandum. Sherri responded that she felt it was comparable to previous years. Tom Friel made the motion to authorize Chairman Fortier to sign the Memorandum of Understanding; seconded by Rick Ladd and carried unanimously.
- **Tim Northcott-Abatement Recommendations:** The Board went through the abatement recommendations from Tim Northcott, the Town's assessor. (1) Lynn Wheeler made the motion to grant the Pellegrini abatement; seconded by Robert Roudebush and carried unanimously. (2) Robert

Roudebush made the motion to deny the Waterstone NH Retail Prop LLC abatement; seconded by Lynn Wheeler and carried unanimously. (3) Rick Ladd made the motion to grant the Bouchard/Hughes abatement; seconded by Lynn Wheeler and carried unanimously. (4) Robert Roudebush made the motion to grant the Corbett abatement; seconded by Lynn Wheeler and carried unanimously. (5) Lynn Wheeler made the motion to deny the Connole abatement; seconded by Robert Roudebush and carried unanimously. (6) Lynn Wheeler made the motion to deny the Bouchard abatement; seconded by Robert Roudebush and carried unanimously. (7) Rick Ladd made the motion to deny the Brown Revocable Trust abatement; seconded by Robert Roudebush and carried unanimously. (8) Rick Ladd made the motion to grant the Crawford/Swantak abatement; seconded by Robert Roudebush and carried unanimously. TM English stated that this particular property is a perfect example of what can happen when the assessor is not allowed into a property for a physical inspection. People think that by letting the assessor in to inspect, their taxes are going to go up. But, in actuality, by not letting the assessor in could increase the taxes. (9) Lynn Wheeler made the motion to grant the Woodsville Guaranty Savings Bank abatement; seconded by Rick Ladd and carried unanimously. (10) Robert Roudebush made the motion to grant the Kirkpatrick abatement; seconded by Lynn Wheeler and carried unanimously. (11) Lynn Wheeler made the motion to grant the WYKR abatement; seconded by Rick Ladd and carried unanimously. (12) Robert Roudebush made the motion to grant the Cook abatement; seconded by Lynn Wheeler and carried unanimously. (13) Robert Roudebush made the motion to grant the Collins abatement; seconded by Lynn Wheeler and carried unanimously. Tim did a brief update on the status of the cyclical revaluation of the Town.

Public Hearing: None

Town Manager's Report: TM English had a few updates on projects for the Board. The first update was on the parking lot project. There will be two basic bids – one bid will be the removal of the asphalt and the loam to prep for paving and the second bid will be the paving bid. The loam will be stockpiled on site to be used for final restoration. TM English then reported on the Health Officer order for clean-up of the Dingman property. The responsible party complied with the first part of the order, which was to remove the offending refrigerator. The refrigerator was put into the garage and the second part of the order was to secure the house, which was the garage door. The remaining part of the order is to clean up the rest of the debris in the yard. He believed there were 22 or 23 days remaining for that to be done. He then reported on the Page Road culvert project. All of the testing has been done to the ledge and the other material around that area. He believes that the Town will receive a break on engineering because a Trout Unlimited member is an engineer who is willing to help with the engineering at no or a reasonable cost. The construction will be put out to bid once the plans are made.

TM English then discussed the sludge ordinance. He had asked the Town Attorney for an opinion on the Town's current sludge ordinance. The Town's ordinance does not regulate Class A sludge, which is clearly stated. The application of Class A, though it does not require a State or Town permit, has to meet a certain criteria and be certified for application. The Town Attorney has strongly suggested that the Town require a copy of certification from the applier.

Rick Ladd asked about getting an education provided to the Board from Jay Wolter as to the difference between the Oliverian School and Becket School. Lynn Wheeler stated that all that information was in the Selectboard Office. TM English stated that Jay had told him that the Becket Family of Services is everything other than the Oliverian School. The Oliverian School is the entity that requested the abatement, which is separate from the Becket Family of Services.

Pending (Old) Business:

- **North Country Public Health Community Response Trailer:** AA Lacaillade stated that the insurance on the Community Response Trailer would be \$200-\$300 per year. TM English stated that the Town would basically take possession of the trailer, which holds a number of medical supplies to be used in case of a public health emergency. The trailer would be stored at the Robert E. Clifford

Memorial Building. Robert Roudebush made the motion to take possession of the Community Response Trailer; seconded by Rick Ladd and carried unanimously.

- **Introduction and First Reading of Proposed Health Ordinance:** The Board had received a copy of the proposed Health Ordinance with changes or deletions. They were going to study the changes and deletions and have a second reading at the next meeting on June 30, 2014.

New Business:

- **Resignation of Rec Commission Member:** The Rec Commission had received a verbal-only resignation from Member Kurt Davis. Robert Roudebush made the motion to accept the resignation of Kurt Davis from the Rec Commission; seconded by Tom Friel and carried unanimously. TM English would draft a letter of thanks to Mr. Davis.
- **Utility Abatement Recommendations:** AA Lacaillade provided the Board with a cover letter from George Sansoucy concerning the abatement applications from the public utilities. Mr. Sansoucy recommends denying all of the utility applications. Tom Friel made the motion to accept the assessor's recommendation to deny the utility abatements; seconded by Robert Roudebush and carried unanimously.

Commission/Committee Reports: Lynn Wheeler stated that TM English, Robert Roudebush and herself had attended a Transportation meeting, which was informative.

Correspondence: TM English wanted it noted in the Minutes that the request for abatement came from the Oliverian School, which is a corporation separate and distinct from the Becket Family of Services. Chairman Fortier stated that the only other piece of correspondence was concerning the NH State Energy Policy, The next meeting would be on June 18, 2014 at the Littleton Opera House.

Comments of the Public: None

Comments of the Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members: Chairman Fortier was approached by the gentleman interested in renting the storage buildings at the Robert E. Clifford Memorial Building. This gentleman was interested in what amount the Board would charge to lease the storage buildings. TM English stated that they should look at it at a square-footage basis. Lynn Wheeler asked Chairman Fortier if this gentleman was looking at the storage buildings as something other than storage and Chairman Fortier stated that he was going to do aquatic therapy. The gentleman would be making all the infrastructure improvements; he just wanted to know from the Board at what cost they would lease the building to him. TM English stated that a business plan from the gentleman might make the Board feel a little more confident.

Adjourn Meeting: Robert Roudebush made a motion to adjourn; seconded by Lynn Wheeler and all approved. Chairman Fortier adjourned at 7:35 pm.

Minutes transcribed by Karen Hyde