

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
Monday, April 18, 2016
Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Wayne Fortier, Tom Friel, Darwin Clogston, Mike Bonanno and Chris Luurtsema

Interim Town Manager: Jo Lacaillade

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Leslie Waterman and Alex Nuti-de Biasi – JO

Call Meeting to Order:

Chairman Fortier called the meeting to order at 6:00 pm.

Pledge of Allegiance

Agenda Approval (additions/deletions completed by Board consent): Tom Friel made a motion to accept the agenda; seconded by Mike Bonanno and carried unanimously.

Approval of Consent Agenda: Tom Friel made a motion to accept the consent agenda; seconded by Mike Bonanno and carried unanimously.

Scheduled Public Appearance(s): None

Public Hearing: None

Interim Town Manager's Report: Interim TM Lacaillade requested that the Board authorize Tom Friel to sign the document that the FAA is requiring so that Concord Airport could get the Town's funds from the Federal Aviation. Mike Bonanno made the motion to allow Tom Friel, Vice Chairman, to sign the document; seconded by Darwin Clogston and all approved.

Interim TM Lacaillade had another issue that has come up recently. The issue is having quorum on the Planning Board and the ZBA. Mike Bonanno has done some research on this and she has spoken with the Town's attorney on whether the Town is able to appoint the clerk as an alternate in case of quorum issues. The Town's attorney has no issue as long as the clerk is off the books, pay wise, while he is serving as a member of either Board, and it would also require a written agreement. Before drafting the agreement, she wanted to get the Board's feelings on this. Mike Bonanno made the motion to go forward with the sitting clerk, whoever it may be, of the Planning Board and ZBA to be allowed to become an alternate member of said Board to establish quorum for either Board and to come off payroll as the sitting Planning or ZBA clerk while serving as alternate for either Board; seconded by Chris Luurtsema and all approved.

Interim TM Lacaillade handed out her two-week Town Manager report. She commented that Chief Charles has set up two different mandatory trainings for employees. The first one is the Copsync program, which is Friday, April 22, 2016 for employees in the building who have Copsync on their computers. This is an emergency notification system if there is a shooter in the building. They are going to teach when it can and cannot be used. The second training, which is also mandated for all employees by OSHA, is for "Active Shooter". The Board has been invited to attend and an invitation has been extended to precinct employees as well to accommodate everyone for "Active Shooter" training. This training is June 10, 2016 with two sessions; the first is 10-12 and the second is 12-2.

Interim TM Lacaillade also commented on her meeting/conversation with Neil Robie of Pete's Rubbish Removal and Steve Loud Jr. of Timberwolf regarding the recycling project. There is interest from both areas in different ways. She is hoping to bring a packet to the Board in June to help them move forward with the recycling.

She mentioned a DOT meeting coming up concerning the State paving projects on NH Routes 135 and 116 and what the Town's obligations are. She has Road Agent Stuart McDanolds attending a preconstruction meeting in Concord because someone from the Town needed to be there and she felt that Stuart was the best person to represent the Town.

There will be another meeting with Eversource on Tuesday, April 19 in the JRM Building gym at 2:00 pm, which the Board has been notified about. She is hoping that the Board members can all make the meeting. She feels that the Town needs to keep pushing on this issue. Interim TM Lacaillade also mentioned that Representative Gallagher, who is going to be running for Jeanie Forrester's seat when she vacates it running for Governor, would like to have 10 or 15 minutes of the Board's time at the next meeting on May 2, 2016. The Board's consensus was to put Representative Gallagher on the next agenda. Chris Luurtsema asked to go back to the recycling issue. He read: "One of the issues that has come to light is that no matter what company is used, if there is no market for a load, it will go to the landfill just like any other garbage". He commented that he recycles because it is available but he doesn't know if there is much appetite as a Town to put money together to build a recycling program if it is not going to be recycled. As a taxpayer and Selectboard member, he is not sure if he wants to put in an infrastructure in to offset people's garbage. Interim TM Lacaillade stated that that is definitely been her issue when talking with the recycling people. If the recycle program was not going to be used properly, then let the residents pay to dispose of these items just like their regular garbage. She commented that if they went with a zero sort that would be more likely to happen than if the recycling is sorted. Chris commented that he didn't want to use taxpayer dollars to represent something that is not truly happening and Interim TM Lacaillade agreed. She also mentioned that there should be safeguards in place to keep this from happening. Leslie Waterman asked if the recycling project was because they wouldn't be able to use Newbury anymore and Chairman Fortier told her that was correct. She also asked if Newbury also threw their recycling in the landfill and Interim TM Lacaillade stated "sometimes". Leslie asked how long they had to go to Newbury and Interim TM Lacaillade stated that it was until the end of 2016.

Chairman Fortier commented that he felt Interim TM Lacaillade's two-week reports were very "worthy". He wanted to talk about a couple of items on the report. The first was Dave Johnson's concern about the lack of 911 addresses on buildings. There are many areas in different sections of Town that do not have the numbers on and part of the Board's goal at one time was to make sure the numbers are on the proper residence, especially for first responders fighting a fire or an ambulance crew. Dave has volunteered to help identify those places in his area, which is Woodsville, where there is no number. The Board really needs to pay attention to this for life safety issues. Chairman Fortier also commented on Mr. Johnson's request for more information on how the Resident Tax works and how it is assessed. Interim TM Lacaillade will do some research into this. Chairman Fortier also commented on the contract award to Chief Excavation for the Page Road project. He then asked Leslie Waterman if she was there for an update on the Patton property and she said if there was one, she would love to hear it. The Town's attorney has been contacted and Interim TM Lacaillade stated that the attorney has been asked to proceed with an administrative order against Mr. Patton, but she hasn't heard anything back from the attorney. Mike Bonanno volunteered to spearhead a committee on the missing 911 addresses. He knows of some residences in Mountain Lakes that do not have a 911 number on them. He commented that this issue would become a #1 priority if anything serious happens because of missing 911 numbers.

Pending (Old) Business:

- **Selectboard Goals Review and Adoption:** The Board reviewed the list of proposed goals generated from the prior meeting including:
 1. Resolution of the Mountain Lakes lot issue (Tom)
 2. Map of Town-owned property. *There was a list of Town-owned property given to the Board by TM English before he retired. Darwin would like a map of the properties. One of the other Board members would get the list prepared by TM English to Darwin as a starting point.*

3. Substandard housing. *This was also one of Darwin's goals. Tom commented that they were working through this and have made some progress with the Town's attorney now involved.*
 4. Police Department updates. *Darwin spoke with Chief Charles and would like updates on where the Police Department is. Chief would meet with the Selectboard on a quarterly basis.*
 5. Privatizing of the Highway Department. *Darwin would like to see research done on the possibility of privatizing the Highway Department versus having their own department. The Highway Department hires out bridge work, tar work, dirt work and plowing and maybe the rest should be hired out. Darwin's reasoning is that there is a Capital Expenditure chart prepared by TM English and if the Town follows that, there are extensive Highway equipment expenditures in the next few budget cycles and he wonders if now wouldn't be a good time to see if that is what they want to do. It was suggested to send out a survey to similar towns on what they do with their highway departments. Darwin will spearhead the research on this.*
 6. Substance abuse. *Chris Luurtsema would like to have the Selectboard look further into bringing more State-funded services to this area.*
 7. Sprucing up the commercial buildings in Town. *This would go hand-in-hand with the substandard housing. Chris stated that this was more than just the commercial buildings. It was the general appearance of the Town, such as sidewalks, lighting and monuments. He just wanted people who entered the Town to say "Oh, this is a community". There needed to be a revitalization of the Town. Mike thought this might be a good community project for the Boy Scouts or 4-H and he would look into it.*
 8. Selectboard members to spend time in each department to see how they are operated. *Mike Bonanno would like to have the new Selectboard members spend time with each department to see the day-to-day operation.*
 9. Review the Town's policies, procedures, regulations and ordinances at least once a quarter. *Chairman Fortier would like this to be one of the Selectboard's goals.*
 10. Review of the Town Master Plan. *Chairman Fortier would like to review the Town Master Plan. Interim TM Lacaillade commented that this was on the Planning Board's calendar. She also commented that the Selectboard could definitely have input on this, but it was under the statutory obligations of the Planning Board.*
- **Eversource Letter:** Interim TM Lacaillade presented the Board with a letter to Eversource regarding the closing of the Haverhill office. Mike Bonanno made the motion to adopt the Eversource letter and have it move forward; seconded by Darwin Clogston and all approved.

New Business:

- **Bid Opening-Airport Road Lot:** Darwin recused himself at 6:57 pm. Vice Chairman Tom Friel opened the one bid that was received from Doug Henson for \$1,888.00. Darwin unrecused at 6:59 pm. Tom Friel made the motion to accept the bid from Doug Henson for \$1,888; seconded by Mike Bonanno; Darwin Clogston abstained and all others approved.
- **Attorney General-utility abatements:** Chairman Fortier commented that last month the Board received a copy of a letter from the Town's attorney concerning the Attorney General's intention of filing an amicus brief in the issue of the Town's lawsuit with the utilities, which was in the Town's favor. As of this meeting, Interim TM Lacaillade has not heard anything more on this issue. She was instructed to get an update on this issue.
- **NPIAS Assurances:** Chairman Fortier stated that the Board was given the NPIAS Assurances by Dennis Cunningham. Interim TM Lacaillade had the Town's attorney look at them and he had several concerns with the Assurances. The Board will study these Assurances and have further discussion at the next meeting on May 2, 2016. The Board would like to have a member of the Airport Commission or an FAA sponsor give their assessment of what the document says or doesn't say.

Commission/Committee Reports: Mike Bonanno reported that representatives of the Highway Committee are coming to the next Planning Board meeting.

Correspondence: Chairman Fortier reported that there was an e-mail from Zach Farr concerning a skateboard facility. There was a letter from NH DOT regarding resurfacing various roadways in District 2. There was a letter from Josephine Bellville of the DRA concerning the 2015 cyclical review. Interim TM Lacaillade did a brief review of what a cyclical review is for the Board. The Board also received a Legislative Bulletin dated April 15, 2016. There was a quarterly newsletter from Homeland Security. The Board also received the test boring information that was done on Clark Pond Road and Lily Pond Road.

Comments of the Public: Alex asked if there has been any update on the Mill Street bridge project behind the Elementary School. Chairman Fortier wasn't sure if there was any update; he knew that it had been approved. Alex also asked if there had been any communication with the DOT about the prospect of a crosswalk in Woodsville between Shaw's and Cumberland Farms in the last several months. Chris commented that he didn't know about a crosswalk, but it has been rumored, and this was not confirmed, that the stop lights by VIP would be moved down to the McDonald's, Shaw's and Cumberland Farms intersection. He commented that the Woodsville Precinct Commissioners would have more information.

Comments of the Interim Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members: Darwin asked if the Fire Departments had done any Life Safety inspections this year. Interim TM Lacaillade stated that the Fire Departments haven't requested any payment. They have been doing the inspections but not submitting for payment. She also mentioned that she would like to see, sometime in the future, a roundtable with all of the powers that be in each Commission.

Adjourn Meeting: Mike Bonanno made a motion to adjourn; seconded by Darwin Clogston and all approved. Chairman Fortier adjourned at 7:30 pm.

Minutes transcribed by Karen Hyde