

TOWN OF HAVERHILL

DEAN MEMORIAL AIRPORT COMMISSION MINUTES

May 18th, 2016

At Morrill Municipal Building

(UNAPPROVED)

Meeting called to order at 7:01 pm

MEMBERS PRESENT: Chairman- Dick Guy, Vice-Chairman Mike Roberts, Secretary Cliff Batchelder, airport manager Dennis Cunningham, Select board Representative Darwin Clogston.

MEMBERS EXCUSED: Stuart McDanolds

- 1. REVIEW LAST MEETINGS MINUTES:** Approved as printed

- 2. REVIEW CORRESPONDENCE:** NONE

- 3. PUBLIC APPEARANCES /COMMENTS/PROPOSALS:** Mark Goodrich of Dubois and King, Jim Fortier, acting town manager Jo Lacaillade

- 4. Old Business:**
 - A.** Mark spoke about the info that he has obtained so far, regarding the beacon project. Both he and Dennis have been researching this and more information is coming.

 - B.** A special public meeting will be held to answer questions that the public may have about the beacon project. A date for this meeting will be decided at the next airport commission meeting, with the date being good with the select board. This meeting will also include a newer version of moving the road next to the runway, in a much lesser degree of movement if the Henson's are open to any further discussion about this.

5. New Business:

A. Jo Lacaillade was at the meeting to go over the new procurement control policies for the airport. She made a preliminary over view and asked that some of the wording be changed.

6. SUB COMMITTEE REPORTS: NONE

7. MEETING SUMMARY:

A. Dick will make the changes to the procurement policy that Jo asked to be made.

B. A grant proposal assurance meeting needs to be set up with the select board and Mark and Jo will be getting this arranged.

Meeting adjourned at 8:23 PM

Respectfully Submitted,

Cliff Batchelder, Recording Secretary

The next meeting will be at 7:00 PM on June 8th, 2016 at the Dean Memorial Airport.