

Ammonoosuc River Local Advisory Committee (LAC) Meeting Approved Minutes
Haverhill, Bath, Landaff, Lisbon, Littleton, Bethlehem, and Carroll
Wednesday, December 4, 2013

Members in Attendance: (Haverhill) Bill Harris; (Landaff) Errol Peters, Marilyn Booth; (Lisbon) Steve Jesseman; (Littleton) Charlie Ryan, Jessica Willis, Connie McDade; (Bethlehem) Marilyn Johnson

Members Absent: (Bath) Rick Walling; (Lisbon) Rosalind Page; (Carroll) Leslie Bergum

Potential New Member in Attendance: Sarah Guild (Resident of Bethlehem)

Chairman Ryan opened the meeting at 4:45 p.m. at the Senior Center in Littleton.

Review and Approval of November Minutes

Steve made the motion, seconded by Jess to approve the November minutes as written. Passed.

Treasurer's Report

1. Current and past statements as well as unused checks were not received from Michael before the meeting. Charlie reported \$1,217.52 balance in bank account remains same with no income received and no expenditures made, during the past month.
2. Charlie signed the new bankcard at Woodsville Guaranty Bank and was issued 10 temporary checks. New Treasurer Jessica and Vice Chair Rick to sign the bankcard. Jess to change monthly statement mailing address to her home address. Bank requires Connie, as LAC Secretary, to sign bankcard to satisfy corporate resolution of the account.
3. Payment of \$80 for use of Senior Center facility is due in December. The new Director of the Senior Center is Carole Zangla. Management of center and use of the facility not expected to change. Check to be made out to Littleton Area Senior Center. Mailing address: Director Carole Zangla, Littleton Area Senior Center, 77 Riverglen Lane, P O Box 98, Littleton, NH. Memo on check: 2013 Contribution / 8 months.
4. Budget for 2014 was discussed. Connie provided members with a copy of 2013 line item budget: Administration \$50, Education and Training \$100, Outreach Services \$50, VRAP \$100, and Miscellaneous \$50 (total expenses \$350). Expected income from public support \$400. Bill made the motion seconded by Marilyn to make 2014 budget the same as above with addition of \$120 for use of Senior Center; total budget \$470. Motion Passed. Discussed un-reimbursed expenses. Errol suggested Leslie be reimbursed for VRAP costs incurred. Members concurred.

Correspondence

1. Announcements and Letters
 - January 1st meeting 2014 falls on a holiday. Motion was made by Jess, seconded by Errol not to meet in January 2014 unless application received; motion passed.
 - Motion made by Bill, seconded by Jess to complete outreach in December (outlay \$100); motion passed. Charlie, Jess, and Marilyn will facilitate.
2. Incoming Permit Application from Engineering Firm
Alteration of Terrain Application for Littleton Project #213-0725-2 was received from McCourt Engineering, Henniker, NH for Jeff Winn, Applicant, for after-the-fact stock piling yard; excavation to be done in accordance with State regulations. Work in area substantially completed with only minimal modification needed. Charlie and Steve

viewed site and commented loam on Lisbon side appears to be migrating into the river and silt fencing needs to be redone. Charlie said the project is located outside the Littleton overlay district. LAC letter to be sent to McCourt Engineering Firm with copies to go to NH DES and Jeff Winn to include the following concerns:

- Loam pile fill has moved over the silt fencing into the river
- Drainage from area where asphalt hazardous material stored is likely contaminating both the ground water and the river
- Recommend locating hazardous material on a concrete pad
- Riverside distance from barriers of 10 feet is too close to the river
- Recommend NHDES come to the site to inspect it

Jessica reported findings of pH being elevated in water testing done downstream at Streeter Pond sampling station. Charlie will check with Leslie about including this information in the letter.

Old Business

1. Connie reported that no word received as yet on renewal of LAC terms for 4 members.
2. Updated list of LAC Members will be provided to members, as soon as terms renewed.
3. Meeting Dates for 2014 to be e-mailed to members to be posted in town offices.

New Business

1. Town Issues Littleton
 - Charrette project discussed
 - Infrastructure drainage problem along river side addressed
2. Town Issues Haverhill
 - Egg farm of commercial size has been proposed in Haverhill; wetland is in this area

Adjournment

Marilyn made the motion to adjourn, which was seconded by Steve Passed. Adjourned 5:55 p.m. Holiday refreshments served afterwards.

Respectfully submitted by Connie McDade

[Next Meeting Takes Place on Wednesday, February 5th, 2014](#)