

Haverhill Planning Board Minutes Special Meeting
Draft Subject to Review, Correction, and Approval at Following Meeting

Dec. 13, 2014

1. **Call to Order**

A special meeting was convened at Old Castle/Whitcomb gravel pit, Swiftwater Road, Woodsville.

Planning Board members present:

Chairman Don Hammond
Mike Bonanno
Tara Krause
Tom Friel
Bill Daley

Board member Mike Simpson recused himself because of potential conflict of interest.

2. Gravel Pit Inspection

The board conducted an on-site physical inspection of the Old Castle pit on Swiftwater Road with the purpose of determining if the conditions of closure had been met so the letter of credit could be released.

The board traversed the property and reviewed the closure plans on file with the Haverhill Planning Board. The board looked at grading and slope and determined the contractor that did the work complied with the plan and the board was satisfied with appearance of the gravel pit and the contours.

Because of snow cover, the board could not determine if top soil and grass seeds had been applied in accordance with the closure plan. By consensus, the board decided to ask for proof that the ground cover and seeding complied with the closure plan directing the planning board clerk to get the information from Old Castle. If satisfactory proof could not be provided, the planning board would have to revisit the site in the spring to visually inspect the ground cover.

Subsequently, Planning Board Clerk Ed Ballam got from Old Castle invoices for top soil and grass seeds from its contractor and photos of the work being done to apply the materials to the site. That documentation was forwarded to all board members. Ed B. requested the board members to respond whether the presented evidence was sufficient and whether they were in agreement that Old Castle had meet the closure requirements and the letter of credit could be released.

Don H., Mike B., Tara K., Tom F. and Bill D. all responded, via email, that they were satisfied the terms of closure had been met and the letter of credit could be released.

Ed B. wrote a letter to Old Castle, dated Dec. 26, 2014, releasing the \$50,000 letter of credit number 68034649 issued by the Bank of America, dated Sept. 3, 2009.

Respectfully Submitted, Ed Ballam, Clerk