

TOWN OF HAVERHILL

DEAN MEMORIAL AIRPORT COMMISSION MINUTES

August 14th 2013

DEAN MEMORIAL AIRPORT

(UNAPPROVED)

Meeting called to order at 7:00 PM

MEMBERS PRESENT: Chairman Dick Guy, Cliff Batchelder, Jerry Lyons, Jim Fortier, select board representative Robert Roudebush, Mike Roberts, Stuart McDanolds

MEMBERS EXCUSED: Ron Fournier

PUBLIC: Mark Goodrich from Dubois and King, Carol Niewola from the NH DOT, and Peter Roy

REVIEW LAST MEETINGS MINUTES: Approved as printed

- 1. REVIEW CORRESPONDENCE: Jim presented a letter from the Franconia soaring club and they wanted to let us know that they will be purchasing less fuel from the airport, because they are using a different blend now.**
- 2. Jim also presented the agenda for Ray Burton's annual airport tour. Ray will be arriving by plane at Dean Memorial at 1:30pm on August 23rd**
- 3. PUBLIC APPEARANCES/COMMENTS/PROPOSALS: Pete Roy was in inquiring about what regulations he needs to follow, regarding a 50ft building that he would like to build on his property at the north end of the airport. He was given info on how to get a form to fill out and send to the FAA.**
- 4. Old Business:**

- A. **NPIAS:** Mark Goodrich reported that he is not as far along as he wanted to be this month with the NPIS land acquisition project. He stated that this stage of the project needs to be finished soon.
 - B. Carol Niewola was at the meeting to go over the FAA's land project checklist, to explain all the steps and legalities for the purchasing of land for runway improvements.
 - C. Robert informed the commission that the lease agreement for property owned by the airport, has been revised and is pending approval by the select board
 - D. Dick researched about borrowing money against the scholarship that the commission has and the lawyer that he spoke with said that this cannot be done.
 - E. **AIRPORT AWARENESS DAY:** Everything is coming together for the Sept. 14th event.
 - F. **Hot Air Balloon Ride Fundraiser:** Discussed starting the process of getting in contact with potential sponsors of the raffle, so that their names can be on all raffle advertising.
- 5. **New Business:** Jim brought in a list of items that Sean O'Donnell sent to him that need to be attended to and repaired on hangar A.
 - 6. **SUB COMMITTEE REPORTS:** NONE
 - 7. **MEETING SUMMARY AND LIST OF ACTION ITEMS & PERSON RESPONSIBLE:** Jim is going to figure up a cost to make the repairs on hangar A and then let us know a date and time so we can meet and help with the repairs.
 - 8. **MEETING ADJORNED:** at 9:25pm

Respectfully Submitted,

Cliff Batchelder

Next meeting is at Dean Memorial Airport House Sept. 11th