

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
Monday, October 6, 2014
Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Chairman Wayne Fortier, Tom Friel, Lynn Wheeler, Rick Ladd and Robert Roudebush

Town Manager: Glenn English

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Darwin Clogston, Jennifer West, Patricia Brady, Bob and Dottie Long, and Ed Ballam – Journal Opinion

Call Meeting to Order:

Chairman Wayne Fortier called the meeting to order at 6:00 pm

Pledge of Allegiance

Agenda Approval (additions/deletions completed by Board consent): Rick Ladd made a motion to accept the Agenda; seconded by Lynn Wheeler and carried unanimously.

Approval of Consent Agenda: Lynn Wheeler made a motion to accept the consent agenda; seconded by Rick Ladd and carried unanimously.

Scheduled Public Appearance(s):

- **Jennifer West – Recreation Commission Appointment:** Ms. West was interviewed by the Board as an appointee to the Recreation Commission. Robert Roudebush made the motion to accept Ms. West as a member of the Recreation Commission; seconded by Tom Friel and carried unanimously. Chairman Fortier then swore in Ms. West as a Recreation Commission member.

Public Hearing: None

Town Manager’s Report: TM English passed.

Pending (Old) Business:

- **Mountain Lakes road easements and covenants:** Lynn Wheeler presented information that she had obtained since the last meeting regarding the history of Mountain Lakes road easements and covenants. She read a few of the items from the “Property Covenants and Easements”, specifically #8 and #18. Item #8 states: “Easements for the installation and maintenance of utilities or drainage facilities are reserved by Town & Country Homes, Inc. its successors and assigns in, over and under all the ways shown on the subdivision. Such other easements are also reserved to permit entry upon any lot to construct and maintain public utilities or improvements, pipes, poles, wires, etc., whether under or above ground, so long as such construction and maintenance does not hinder or prevent the construction of buildings on any lots.” Item #18 states: “These restrictions and easements shall run with the land and shall be binding on all parties claiming under them for the maximum period permitted by New Hampshire Law. Invalidation of any one of these covenants by judgment or decree shall in no way effect any of the other provisions hereof which shall remain in full force and effect.” The Board requested that TM English run

this information by the Town Attorney. There was a question as to if and when NCC would be doing a study of the gravel roads in Haverhill. TM English stated that NCC is interested in the project and would be willing to do the study if they have the resources available.

- **Approval to Build on Class VI/Private Road-Roystan:** Chairman Fortier stated that at the last meeting, the Board was looking for a recommendation from the Planning Board on this issue. Ed Ballam stated that the Planning Board considered the application and decided 4 to 1 to refer the application to the Zoning Board for the aquifer protection exemption. TM English passed out the process whereby the building permit application is deferred to the Zoning Board. It was language from the Aquifer Protection Ordinance and it explains that the Zoning Board nor the Planning Board on their own can take on an issue such as this. It has to be referred to them by the people who are responsible for the building permit. The current application did not meet any of the criteria that are listed. Tom Friel, as the Selectboard rep on the Planning Board, stated that the Planning Board got a little carried away with regulations and got “off track”. His own personal thoughts were that the Planning Board should just make a recommendation to the Selectboard. Rick Ladd, as a Zoning Board member, stated that the Planning Board has no responsibility for the road in question. He was concerned about possible storage of hazardous materials in the storage buildings. TM English explained that Mr. Roystan has a clause in his lease that there will be no hazardous materials stored in the buildings. He stated that Mr. Roystan’s plan for storage buildings did not fall into any categories in the Aquifer Protection Ordinance. Rick Ladd made the motion to allow approval to build on a Class VI/private road; seconded by Robert Roudebush and carried unanimously. TM English could then complete the building permit application process.
- **Review of Goals:** Chairman Fortier stated that he asked for this item to be placed on the agenda so that the Board could do an update of their goals. The first goal that he wanted to discuss was the security and safety of the JRM Building. TM English stated that the Safety Committee had brought this up originally and were concerned about safety of the employees in the building. Tom Friel stated that there was a lot to be done and a lot of recommendations, but they all cost money. He commented that the first question is “What does the State of New Hampshire recommend?” TM English stated that they recommend a full barrier between the employees and the public. He stated that the Town Clerk’s office should be done the same way, while the Recreation office could just be locked. Lynn Wheeler asked if there were some kind of funding to help with the costs of these upgrades and no one knew of any. Tom Friel stated that he had checked into several other towns and they have installed high counters, such as what is at Woodsville Guaranty Bank. TM English stated that he needed guidance from the Board before doing the budget. Tom Friel stated that the Board needed to prioritize what they can do now and come up with figures. Chairman Fortier stated that he wanted to hear from the Safety Committee and what they recommended. Goal #2 was to secure new members to various committees and Chairman Fortier stated that he didn’t feel that they had accomplished this. Goal #3 was a community profile and Lynn stated that that was still on hiatus. Goal #4 was the Capital Project Budget Process, which they were coming into now. The parking lot was finished; road improvements and upgrading of the JRM Building were still being worked on. Goal #5 was engaging the Health Officer in groundwater testing. The Health Officer was still recuperating. Goal #6 was economic development. There are still lots available at Industrial Park. Lynn stated that she was seeing an upswing in real estate. TM English stated that it could be put out again to a realtor. Goal #7 is mental health issues. It was the consensus of the Board to have Chief Charles in for the next meeting to give the Board an update on police issues. Goal #8 was in-home elderly services. Chairman Fortier stated that the Red Cross had given up blood drawings and TM English stated that they have stopped doing them at Horse Meadow Senior Center. They were now doing them at the Robert E. Clifford Memorial Building and really liked the space there. The Board would like to know who donates to the different nonprofits and how much they donate. Goal #9 is fire department inspections. TM English stated that the fire chiefs would be getting together soon to do interviews. Group #10 was business visitations by Board members. Lynn Wheeler and Robert Roudebush had made many visits. Goal #11 was Economic Development Committee. Chairman Fortier stated that the Committee had a meeting recently and appreciated the work of the Selectboard. He stated that those were the goals; some have been completed and some still needed work.

New Business:

- **North Country Scenic Bi-Way Council:** TM English stated that the Town was involved in the Connecticut River By-Way. The North Country Scenic Bi-Way involves the entire North Country and the one that the Town is in is called the River Heritage Trail. He recommends participating in this project by sending a representative to this Council and he would be happy to do that. Rick Ladd would like more information on this Council. Tom Friel made the motion to have TM English be the Town's rep to the North Country Scenic Bi-Way Council; seconded by Robert Roudebush; Rick Ladd and Lynn Wheeler voted no; Chairman Fortier voted yes. The motion passed.
- **Safety Recommendations-Budget needs:** This was discussed under the Review of Goals.

Commission/Committee Reports: Lynn Wheeler reported on the Rec Committee. The Committee is working very hard at making the budget more workable. There will be an extra meeting on October 15, 2014 at 5:00 PM to further discuss the budget.

Correspondence: Chairman Fortier stated that the Board had received an invitation from Brent Walker to attend the Lights On-After School program on Thursday, October 23, 2014 at 5:15 at the Haverhill Cooperative Middle School. There was also a brochure about conferences on forest laws on November 6 and 18, 2014. Chairman Fortier stated that the Board had received Healthtrust bylaws.

Comments of the Public: None

Comments of the Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members: Lynn Wheeler stated that she had found an old NCC Service book and in the middle of the book, there was a grant distribution list and wondered if TM English was still getting these lists and he stated that he does. Lynn also had an article from the Caledonia Record called "Looking for James Jackson". It was in regard to some old medals found by Haverhill residents at a yard sale and returned to the rightful owners. She stated that it was a very interesting article. AA Lacaillade stated that the DRA was going to be offering two workshops. One was dealing strictly with veterans' exemptions and credits and the second one was about current use. The workshops would be at the JRM Building and she would let everyone know the dates. Robert Roudebush asked about the progress of the food bank going in at the Robert E. Clifford Memorial Building. TM English stated that Tri-County Cap was working with the people trying to get their paperwork in order. He was asked by Tri-County Cap if the Town would be interested in entering into an interim agreement and he told Tri-County Cap to make a proposal.

Adjourn Meeting: Lynn Wheeler made a motion to adjourn; seconded by Robert Roudebush and all approved. Chairman Fortier adjourned at 7:45 pm.

Minutes transcribed by Karen Hyde