

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
Monday, July 15, 2013
Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Wayne Fortier, Tom Friel, Lynn Wheeler, Roderick Ladd and Robert Roudebush

Town Manager: Glenn English

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Dale Riley and Ed Ballam – JO

Call Meeting to Order:

Wayne Fortier called the meeting to order at 6:00 pm

Pledge of Allegiance

Approval of Agenda: Robert Roudebush made a motion to accept the Agenda; seconded by Lynn Wheeler and carried unanimously.

Approval of Consent Agenda: Lynn Wheeler made a motion to accept the consent agenda; seconded by Robert Roudebush and carried unanimously.

Public Hearing: None

Scheduled Public Appearance(s): Dale Riley appeared before the Board to again complain about the barking dogs. TM English asked Mr. Riley if the Animal Control Officer had been in contact with him and Mr. Riley said that she hadn't. TM English stated that Linda Smith had been instructed to call Mr. Riley. TM English also stated that Linda had spoken with the owners of the dogs and the dogs had to be contained from 9 PM to 7 AM and if the owners do not comply with this, they could be fined. Mr. Riley asked what containment meant and TM English responded that the dogs needed to be kept inside and not barking, to which Mr. Riley responded that the dogs were still barking. Robert Roudebush asked Mr. Riley if he had an answering machine and if there was anything left on the machine and Mr. Riley responded that there was a machine and there was no message. TM English stated that Linda would be responding. If Mr. Riley hadn't heard anything from Linda in a reasonable amount of time, he could call TM English directly.

Town Manager's Report: TM English stated that the Business Park sign bids were out and the bids were due on July 26, 2013. He stated that he knew there would be one (1) local bidder and was hoping for more. Chairman Fortier asked about the signs that were going to be put up around Haverhill and TM English stated that they would be put up before the North Haverhill Fair.

Pending (Old) Business:

- **Fire Fighter pay for Forestry calls:** Chairman Fortier stated that at the last meeting, the Board had received a letter from the Fire Chiefs about increasing the rate of pay for Fire Wardens in 2014. AA Lacaillade stated that she had information from the State as to whether the Town is allowed to pay more than what the State set rate. She had been in contact with Steve Sherman, Forest Ranger for this area. Mr. Sherman responded that the Town is able to pay more, but they will only be reimbursed at a portion of the State rate. Lynn Wheeler asked AA Lacaillade if any other towns were doing this and AA Lacaillade stated that Mr. Sherman did not say that any other towns were doing this. Rick Ladd stated that he would like to know how many forest fires are responded to outside of Haverhill. AA Lacaillade stated that she would do a spreadsheet for the last five years of the fires responded to and what the difference would be in the costs with the increases in pay rates and would have this before the next meeting. The Board also requested to know if any other Town was paying more and if we would be bound to paying Mutual Aid Towns the higher rate?
- **Capital Improvement Plan:** TM English stated that he had the information regarding the parking lot. Stuart McDanolds and he had come up with a plan to expand the back area toward the athletic field and formalizing the area where the SAU vehicles park into a paved area. With these changes and dealing with the drainage and the resurfacing, they estimate the excavation required to be \$5,000, any material required provided by the Highway department. Asphalt for a small job such as this would be estimated at \$85 per ton, requiring 250 tons for a total of \$21,250. The last thing would be the restoration of grass and striping, which is estimated to be \$500 for a total of just under \$27,000 for the job. He recommended not including this in the capital program; he would recommend using the reserve account for the JRM Building to fund this project. Rick Ladd asked TM English about the drainage. TM English explained that there was only sand under the present asphalt. There are two drainage sources: (1) there is the basin that is already installed in the field where most of the water would go and (2) the rest of the water from the road will be sent to the state system, which is at the end of the driveway. TM English stated that the price of tar this year for road work is \$79 per ton. The price this year for a parking lot is \$85 per ton. Lynn Wheeler asked who we would purchase the asphalt from and TM English stated that it would be put out to bid.

Based on the \$79 per ton asphalt price, he was not going to change any of the numbers that he had on the road projections. The projections were put in at \$84 per ton when they did the estimates for the road work. TM English stated that they would be good on their cost projections. He recommended borrowing for the road work and the heating system of the JRM Building. He also stated that he was committed to having something soon regarding the type of heating system and some numbers.

New Business:

- **Recreation Commission-Resignation:** AA Lacaillade stated that Sherri Sargent had received a letter of resignation from Leslie Ramsay from the Recreation Commission. She would continue to volunteer as her time allowed. Lynn Wheeler made the motion to accept the resignation; seconded by Tom Friel and carried unanimously. Lynn Wheeler asked if the Board could send a note thanking Leslie for her time and dedication.

Commission/Committee Reports: Lynn Wheeler stated that Recreation is doing very well. HARP program is exceeding their expectations by making the changes they made this year. They are finding that they are getting a steadier group of consistent numbers. The Pool is also doing well. TM English stated that there was an inspection by LGC insurance company and the representative recommended that they have an Emergency Plan for the Pool. Sherri has already drafted this and TM English has reviewed it and it is a boiler plate for the insurance company. There were some electrical problems which were dealt with by the contractor. Robert Roudebush stated that he had stood in for Rick Ladd at the Zoning Board of Adjustment public hearing and the exception was granted by the Board. Rick Ladd asked about the status of the soccer program that was coming up in August as far as registration. AA Lacaillade stated that we don't usually see the registrations until closer to the time of the program. Rick stated that if we could get this out to the public, the registration fee would be less. AA Lacaillade stated that the flyer is on the website and on the calendar and it was also in the paper. Chairman Fortier reported on the 250th Committee Railroad Day. He stated that there was good activity and that all three (3) trips were full. There were many attending the lectures at Railroad Park.

Correspondence: Chairman Fortier stated that they had received a letter from Robert Fillion regarding Jim Hobbs of the Heritage Commission. TM English stated that he was going to take a ride to the Woodsville Library to see what was there.

Comments of the Public: None

Comments of the Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members: Rick Ladd asked if there was any update on the direction of the website. AA Lacaillade stated that she had been in contact with the company; there was a check in the manifest and as soon as the company receives the check, production will begin. She would be able to start her training as soon as they had the check.

Adjourn Meeting: Tom Friel made a motion to adjourn; seconded by Lynn Wheeler. TM English stated that he had been asked to sit on the Strategic Facilities Committee for the School system. He would be sitting as a resident, but he hoped to be an information source. There are some issues with the value of real estate, where the buildings are now, and where they should have buildings. Chairman Fortier has also been asked to be on this committee. There was a motion made to adjourn and seconded, all approved to adjourn. Chairman Fortier adjourned at 7:00 pm.

Minutes transcribed by Karen Hyde