

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
Monday, July 11, 2016
Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Wayne Fortier, Tom Friel, Mike Bonanno, Darwin Clogston and Chris Luurtsema

Town Manager: Jo Lacaillade

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Regan Pride, Rick Ladd, Pat Brady, Dan Brady, Jeff Page, Jasper Page, Howard Hatch, Neil Robie and Ed Ballam – JO

Call Meeting to Order:

Chairman Fortier called the meeting to order at 6:02 pm.

Pledge of Allegiance

Mike Bonanno asked for a moment of silence for the slain police officers and their families in Dallas. Chairman Fortier stated that they would proceed with a moment of silence for the slain police officers and their families in Dallas, TX. There was a moment of silence and Chairman Fortier thanked Mr. Bonanno at the end.

Agenda Approval (additions/deletions completed by Board consent): Darwin Clogston requested approval for a Non-Public Session for the August 8, 2016 Selectboard Meeting added to Old Business. Mike Bonanno made a motion to accept the amended agenda; seconded by Tom Friel and carried unanimously.

Approval of Consent Agenda: Mike Bonanno made a motion to accept the consent agenda; seconded by Tom Friel; Darwin Clogston abstained since he was absent from the meeting. The motion passed.

Scheduled Public Appearance(s):

- **Jeff Page-Town lot off Tewksbury Rd:** Mr. Page was in attendance to bring up the issue of the Mountain Lakes lot. He had seen in the paper that the Board had decided to go ahead and meet with Mountain Lakes over the issues with the lot. The last that he knew was that the lot had been put out to bid for \$120,000 and if there were no bids, the minimum would be lowered. He stated that the Board had voted and passed to have a title search done and was wondering what the title search had turned up. He was also wondering if something had turned up in the title search for the Board to meet with Mountain Lakes. Chairman Fortier stated that the title search was put on hold by consensus of the Board because there was a discussion of whether they could come to some sort of agreement without a lot of legal fees. The issue Mr. Page has with that is that, as far as his lawyer has shown him, they don't have a footing to stand on as far as ownership. The two things that are really important are the deed the Town took included that land and the deed the Town gave to Mountain Lakes. The reason Mr. Page didn't bid on the land was because the figure was, in his view, "ridiculous" because there was a logger on there with a chipper and logs moved off for six months. Mr. Page asked if the Town ever received the money for the timber removed from the lot and Chairman Fortier stated that the Town had received all the revenue from the harvest of the forest. He went on to say that the reason he was here was because he didn't understand the meeting with Mountain Lakes. Chairman Fortier commented that there was no dispute that the Town owned the land. There was some discussion because the Board wanted to move forward and have a title search done. The Board was also looking to curtail legal fees. Chairman Fortier went on to say that some of the Board went to the lot on Friday, July 8, to actually see the lot and look at the paths opened up. They have not made a decision as to what they are going to do yet. Some

citizens have come in and think that the lot should be put back on the tax rolls. The consensus of the Board is that should happen. It was put out to bid and there were no bids. Mr. Page thought that the minimum bid should be \$4,000, \$5,000 or \$10,000. Tom Friel stated that he and Lynn Wheeler had suggested \$50,000 as a minimum bid. Tom also commented that he agreed with about 98% of what Mr. Page had said. Tom asked to address the logging on the lot and Chairman Fortier agreed. Tom went on to read several sections from several Selectboard meeting minutes, starting with the October 5, 2015 Minutes and ending with the November 30, 2015 Minutes and they all had to do with logging on the Mountain Lakes lot. Chris Luurtsema asked for clarification on the Mountain Lakes trail issue as he was a new Selectboard member. He wanted to know why if the Town was looking to sell this property, why there are trails there. A new owner may not want trails on their property. Chairman Fortier explained that the vast majority of the cutting began prior to the Town knowing that they owned the lot. There was discussion about when Mr. Page notified the Board of the issue. Tom read the Minutes of the August 24, 2015 meeting, which stated that was when Mr. Page first brought the issue to the Board. Chris asked if there was a boundary dispute and Chairman Fortier stated that as far as he knew, there wasn't a boundary dispute. Mr. Page stated that he has had a boundary dispute since the sale of the land. Chairman Fortier commented that the Board was going to have to do more research. The Board decided to have a discussion at the next meeting on July 25, 2016 to come up with a resolution.

- **Regan Pride-North Country Council-Recycling Presentation:** Regan Pride, North Country Council Waste Management Planner, was in attendance to present options for a possible Town recycling facility. He did a short background on himself. He commented that TM Lacaillade and he had looked at the Center Haverhill Armory and the storage buildings at the Robert E. Clifford Memorial Building as possible sites for the facility. He stated that the work that he does at North Country Council is funded almost entirely by a grant from the USDA. He did a brief recap of the Household Hazardous Waste Day that was held on Saturday, July 9, 2016 at the Robert E. Clifford Memorial Building. The event brought in \$640 in revenue, with 48 cars from Haverhill, 21 cars from Monroe and 1 car from Bath. This revenue was from over-the-limit fees. Regan proceeded with his slide show, which consisted of background, regulatory issues around solid waste, some choices that the Board would have to make, cost estimates, some examples of what the facility might look like, conclusions and his personal recommendations. RSA-149M establishes a 40% recycle goal for the State of New Hampshire. The current rate is about 35%; he has seen towns as low as 15% and as high as 60% in this region. He went on to say that there were only three (3) unrestricted landfills in the state. There were also three (3) restricted landfills in the state and those are Conway, Concord and Manchester. Two of the unrestricted landfills will close in 2021 and 2022. There are no new landfills or expansion plans on the books. Approximately 135 tons of recyclables from Haverhill and Monroe went to the recycling center in Newbury in 2015. He commented that Monroe would be interested in doing a recycle center with Haverhill. There is a potential 1,329 tons of recycling if everyone in the towns of Haverhill and Monroe recycled. Regan went on to say that Haverhill paid \$247 a ton to send their recyclables through Newbury. He continued on with his slide show. He talked about the recycle market fluctuations. The current rate is about \$80-\$100 a ton for recyclable value. Haverhill could be looking at a possible \$130,000 in revenue from recycling. He didn't think that the Town would be achieving that number. Regan talked about the five (5) different options for Haverhill. The first option was to do nothing; the second was to contract with another town; the third was to create a municipal facility and run it; the fourth was to hire a private contractor to run the municipal facility; and the fifth was to have a private contractor provide the service in total. Some key recyclables to look at are: (1) paper and cardboard; (2) food scraps; (3) plastic; (4) tin and aluminum cans; (5) scrap iron and (6) glass. Regan then went through the pros and cons of each of the five (5) options. He then went over the different kinds of equipment. The first one is the gaylord, a big cardboard box, which sits on a pallet. The second is the 250-gallon tote. The third is the barn-top roll-off. Then there are the vertical and horizontal balers. The last one is the skid steer. He then showed pictures of each piece of equipment. Regan's personal recommendations are to sort-separate the recyclables; select a limited set of the high-value, high-priority recyclables, such as plastic, aluminum, tin, cardboard and glass; ship loose until a baler is purchased. He commented that the recyclable market is recovering. TM Lacaillade commented that Neil Robie from Pete's Rubbish has attended several of the meetings on recycling and is very involved. Neil commented that his interest is simple. He would be at this for quite a while as he's not ready to retire. He is willing to invest in the recycling if it is a long-term commitment from the Town. Chris commented that zero-sort ends up in the landfill a lot of the time and he doesn't want to see Haverhill go in that direction. Neil

commented that if the Town wanted to make it economic driver, the Town would have to go with sort-separate. Howard Hatch commented that businesses cannot take their recycling to Newbury. He thought that some of Regan's figures were pretty liberal. Howard went on to say that he couldn't spend a lot of time carting stuff to a recycling center. He commented that once a building is turned into a trash facility, it will always be a trash facility. Regan commented that if the Board had any other questions to feel free to call or e-mail him.

- **Rick Ladd-Twin State Mutual Aid:** Rick Ladd stated that the Haverhill Corner Precinct Commissioners had a meeting in June about the revenue that was supposed to be coming in from Benton. Haverhill Corner and North Haverhill Precincts contract with Benton at \$1,250 each. When the sheets from Richard Morris and Phil Blanchard came in for a structural fire in April, they were beyond the \$2,500. The Haverhill Corner and North Haverhill Commissioners would like to see a common form, which is submitted to TM Lacaillade and then sent to Benton. He would like to see a Haverhill Corner Commissioner, a North Haverhill Commissioner, a Fire Chief from Haverhill Corner and North Haverhill and TM Lacaillade to get together and develop a form that will be all on one page to submit to TM Lacaillade so that there are copies for everyone. Rick was also concerned about the \$2,500 received from Benton for Mutual Aid. He commented that Benton was getting quite a deal from Haverhill. Rick wanted to start addressing these issues with the common form. Tom wanted to see how much the Town has taken in over the last five (5) years from Benton and TM Lacaillade stated that she would have to look it up and get back to him. Tom also wanted to know how much was spent and TM Lacaillade stated that the structural fire in April was the first one that they have had to bill. The Board's consensus was that TM Lacaillade would get together with the two (2) Commissioners and two (2) Fire Chiefs.

Public Hearing: None

Town Manager's Report: TM Lacaillade did a short synopsis of her written Town Manager Report. Darwin asked if TM Lacaillade had received many complaints about the Prouty and she stated that she had received none. Chris asked if the Police are manning the roads for the Prouty, is the Town getting reimbursed and TM Lacaillade stated that she had sent the bill to the Prouty for reimbursement. Mike Bonanno made the motion to approve the Minutes of the 07/08/2016 Work Session; seconded by Chris Luurtsema and carried unanimously.

Pending (Old) Business:

- **North Country Council Rep:** TM Lacaillade commented that she had checked with North Country Council and the Town is allowed two reps; there are currently no reps. Chris asked what the timing and location of the meetings were. TM Lacaillade stated that normally the meetings are in Littleton and they meet once a month during the day. The Board requested that TM Lacaillade find out more about the different committees and times that they met in case there was interest from Board members. Mike Bonanno made the motion to appoint TM Lacaillade as one of the North Country Council Reps; seconded by Chris Luurtsema and carried unanimously.
- **Request for Non-Public Session:** Darwin stated that a couple of meetings ago, he had asked Chief Charles a question and the Chief commented that he would be more than happy to speak to the Board in Non-Public Session. Darwin would like to take him up on that offer. He would like to do this at the August 8, 2016 meeting as he wasn't going to be at the July 25, 2016 meeting. Chairman Fortier asked if this was a personnel issue and Darwin said that he had asked the Chief if there was an officer under disciplinary action. He went on to say that he had asked TM Lacaillade to put it on the Agenda and TM Lacaillade thought it was her issue to deal with and not the Selectboard. Chairman Fortier commented that normally personnel issues were not in the Board's jurisdiction. TM Lacaillade stated that if the non-public session is held, any employee involved had the right to attend and bring a representative with them. Chairman Fortier stated that he was a little leery about delving into personnel files and the issues associated with that. If an employee wanted to appeal a suspension or disciplinary action, the first place they would go would be the Board and if there is a non-public session before that appeal, the Board would have prior knowledge before an official appeal. It is like a judge knowing the facts before hearing the case. Tom commented that they have to go through the chain of command and the appeal process is "engraved in granite". The Board doesn't get involved in personnel issues until the appeal process. Four (4) members of the Board decided not to hold a

Non-Public Session on August 8, 2016. Chairman Fortier commented that when a Board member hears a rumor, the first place to go would be the Town Manager.

New Business:

- **Request to Grafton County Dispatch for call logs:** Darwin stated that he had requested from Tom Andross, Director of Communications, call logs regarding fire calls from Grafton County Dispatch. He was curious for upcoming budgets about how many calls Woodsville, for example, gets for ambulance service, vehicle accidents and fire. Tom Andross told Darwin that it had to be an action by the Board or decided by the Town Manager. It was a lot of information and the Board received it once a year. Darwin would like to receive the information from all three (3) Fire Department call logs on a quarterly basis. Tom Friel made the motion to request the call logs from Grafton County Dispatch on a quarterly basis; seconded by Mike Bonanno and carried unanimously.

Commission/Committee Reports: Mike Bonanno reported that the Planning Board had met and the Subdivision Regulations have been updated. There will be a draft at the next Planning Board meeting. The Planning Board will then request a Public Hearing to have the public approve or deny the changes for the Subdivision Regulations. The Planning Board spent some time talking about zoning and had look at different zoning regulations for different towns. The Planning Board would like to call for a vote of the Selectboard to have the Selectboard endorse zoning for the Town. The Planning Board would feel more comfortable if they have the backing of the Selectboard. Mike Bonanno made the motion that the Selectboard support the Planning Board investigating zoning in the Town; seconded by Wayne Fortier; Darwin Clogston opposed. The motion passed. Darwin reported that the Public Hearing for the Airport Beacon was on Wednesday, July 13, 2016 at 7 PM in the JRM gym.

Correspondence: Chairman Fortier commented that the Board had received dog logs from the Animal Control Officer.

Comments of the Public: None

Comments of the Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members: Chris stated that the Town should reimburse TM Lacaillade for her application for becoming a Notary Public. It was the general consensus of the Board that she should be reimbursed. Chris asked if there was the ability to pick up the “dead and fallen” wood at the Mountain Lakes lot for personal use. TM Lacaillade commented that the liability of that would have to be looked into. Darwin asked about the trailer at the Robert E. Clifford Memorial Building and TM Lacaillade explained that it was on loan to the Town for emergency purposes. Darwin asked if the trailer was registered and inspected and TM Lacaillade stated that it was. Darwin commented that the tags said November of 2015 and TM Lacaillade stated that she would check on the registration. Darwin commented that one of his goals was to privatize the highway and TM Lacaillade had spent time on a draft of questions that would be sent out to various towns. TM Lacaillade and Darwin would like the Board to look over the questions and give them their comments for discussion at a future meeting.

Adjourn Meeting: Mike Bonanno made a motion to adjourn; seconded by Chris Luurtsema and all approved. Chairman Fortier adjourned at 9:10 pm.

Minutes transcribed by Karen Hyde