

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
Monday, June 17, 2013
Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Wayne Fortier, Tom Friel, Lynn Wheeler, Roderick Ladd and Robert Roudebush

Town Manager: Glenn English

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Paul Hatch, Dale Riley, Brad Kennedy, Leslie Ramsay, Sandra Roy and Ed Ballam – JO

Call Meeting to Order:

Wayne Fortier called the meeting to order at 5:57 pm

Pledge of Allegiance

Approval of Agenda: Lynn Wheeler requested that the non-public session be struck from the agenda. Robert Roudebush made a motion to accept the amended Agenda; seconded by Lynn Wheeler and carried unanimously.

Approval of Consent Agenda: Lynn Wheeler made a motion to accept the consent agenda; seconded by Robert Roudebush and carried unanimously.

Public Hearing: Paul Hatch, a field rep for Homeland Security and Emergency Management, presented a grant from the State of New Hampshire in the amount of \$6,198 for the purpose of purchasing three (3) portable radios for the Woodsville Fire Department. This was funded at 100% as the Town has already met their match. Robert Roudebush made the motion to suspend the regular meeting and go into a public hearing at 6:01 PM; seconded by Tom Friel and carried unanimously. Lynn Wheeler asked Brad Kennedy if he had anything to add and he responded that there wasn't. They are the same radios that they have; they are just adding 3 more to make a total of 10 radios. Rick Ladd made the motion to come out of public hearing at 6:05 PM; seconded by Robert Roudebush; and carried unanimously. Tom Friel made the motion to accept the grant as proposed by the Department of Safety for emergency management portable radios; seconded by Lynn Wheeler and carried unanimously.

Scheduled Public Appearance(s):

- **David Falkenham-Appointment to Local River Subcommittees:** Mr. Falkenham did not attend the meeting. TM English explained to the Board what the Local River Subcommittees were about.
- **Welfare Guidelines Revision-Leslie Ramsay:** Leslie Ramsay reviewed the proposed welfare guidelines with the Board. After a brief discussion, Robert Roudebush made the motion to adopt the welfare guidelines revision effective 6/17/2013; seconded by Lynn Wheeler and carried unanimously.

- **Mr. Dale Riley:** Mr. Riley of Brushwood Road was present at the meeting to ask what could be done about barking dogs. He explained that he has called the Animal Control Officer about 4 times this year but there is still a problem with his neighbor's barking dogs. He stated that they bark at all hours of the day and night. Animal Control will be contacted for a report on the issue.

Town Manager's Report: TM English reported that the matter of the Country Land Drive dam had been repaired and the DES was totally satisfied with the results. All the infrastructure remains the property of the Association.

Pending (Old) Business:

- **Elderly Exemption Worksheet Revision Approval:** The Board received a clean copy of the Elderly Exemption Worksheet. Tom Friel made the motion to accept the Elderly Exemption Worksheet Revision; seconded by Robert Roudebush and carried unanimously. The effective date of this new worksheet will be January 1, 2014.
- **Purchasing Policy Revisions-2nd Reading:** Rick Ladd presented a new draft of the Purchasing Policy Revisions to the Board. He made a change on page 1, under Section II (E) concerning local business. He also made changes to Local Advantage (Sections 12& 13) on pages 5 and 6. On page 1, instead of Lower Cohase Regional Chamber of Commerce member towns, he named specific Towns, including Haverhill, Piermont, Benton, Bath, Newbury or Bradford. There was discussion on the local advantage and it was decided that Section 13 would be eliminated. Rick Ladd stated that they had some healthy discussion on this but they were still not quite ready to adopt these revisions. He would produce a clean copy of the revisions for the next meeting on July 1, 2013.
- **Donation of Land Tax Map 201 Lot 224:** TM English stated that Mr. Tom Siricusa would like to donate this piece of land to the Town. Everything that needed to be recorded has been recorded. Lynn Wheeler made the motion to accept Mr. Siricusa's proposed warranty deed; seconded by Rick Ladd and carried unanimously.

New Business:

- **Utility Abatements:** AA Lacaillade provided the Board with a letter from George Sansoucy concerning the 2012 abatement applications from N.H. Electric Coop, Fairpoint Communications, Public Service Company of NH, and TransCanada. Mr. Sansoucy recommends denying all of the utility applications. Tom Friel made the motion to accept the assessor's recommendation to deny the utility abatements; seconded by Lynn Wheeler and carried unanimously.
- **Land Bid Awards:** AA Lacaillade provided the Board with the results of the Land Bid opening. She did have several people in attendance at the opening. She mentioned to the Board that Map 202/Lot 148 and Map 204/Lot 245 had been pulled from the sale due to a possible ownership issue. A motion to accept the bid of Map 201/Lot 120, assessed value \$6,800, to Jason Coughlin, in the amount of \$1177 was made by Lynn Wheeler; seconded by Tom Friel with the amendment to accept the next bidder if the first bidder does not close within 60 days; no further discussion, carried with the amendment. A motion to accept the bid of Map 202/Lot 178, assessed value \$6,200, to Richard R. DiChiard in the amount of \$2,100 was made by Tom Friel; seconded by Robert Roudebush with the condition to accept the next bidder if the first bidder does not close

within 60 days; no further discussion, carried with the condition. A motion to accept the bid of Map 203/Lot 240, assessed value \$3,500, to Joseph DiRienzo in the amount of \$1,100 was made by Lynn Wheeler; seconded by Robert Roudebush with the condition to relist if it does not close in 60 days; carried unanimously with the condition. A motion to accept the bid of Map 204/Lot 196, assessed value \$7,700, to Martella Salinas Farmland Tr in the amount of \$1,885 was made by Tom Friel; seconded by Robert Roudebush with the condition to accept the next bidder if the first bidder does not close within 60 days; no further discussion, carried with the condition. Robert Roudebush recused himself from the table for the next bid award. A motion to accept the bid of Map 204/Lot 240, assessed value \$7,100, to Sam Roudebush in the amount of \$1,350 was made by Lynn Wheeler with the condition of going to the next highest bidder if the first bidder does not close within 60 days; seconded by Tom Friel; and carried with the condition. Robert Roudebush returned to the table. A motion to accept the bid of Map 204/Lot 275, assessed value \$6,000, to Jason Coughlin in the amount of \$687 was made by Robert Roudebush with the condition of going to the next highest bidder if the first bidder does not close within 60 days; seconded by Lynn Wheeler; and carried with the condition. A motion to accept the bid of Map 417/Lot 065, assessed value \$30,100, to Danielle Fenn in the amount of \$8,620 was made by Lynn Wheeler; seconded by Robert Roudebush with the condition to relist if it does not close in 60 days; carried unanimously with the condition.

- **Review and status of 2013 Goals:** Chairman Fortier stated that they had adopted this year's goals on April 22, 2013. The first goal was the elderly exemption, which was discussed and adopted at this meeting. The next goal was the sign at the Business Park. TM English stated that the sign had to be put out to bid. He would bring the design for the sign to the next meeting (July 1, 2013) and he expected the sign to be up before winter. The next goal was to monitor the effects of raises in police base rates on turnover. TM English stated that it has worked so far; no one has left. All positions were filled with the last one at the Academy. There was some discussion on the new Fire Department funding. TM English stated that the remaining issue, which is on his list, was the future of the reserve money for equipment. A meeting of Precinct Commissioners, Fire Chiefs and Town will be set. The agreement needed to be amended before next budget season. The next goal discussed was to proceed with capital plan for road improvements and building needs. Chairman Fortier stated that there was nothing in this year's budget concerning road improvements, but he keeps hearing complaints about Lily Pond Road. He asked TM English if there was going to be a capital plan for next budget season concerning road improvements. TM English stated that he had given the Board a prioritized list of road improvements and this should be the subject of a bond at next Town Meeting. Rick Ladd was concerned about the JRM parking lot, which is very uneven. He would like to get a capital improvement plan in place so that they can really start building into the budget when they are going to move on the parking lot. TM English stated that, basically, it was just paving the parking lot after the tank removal. The other big project for the JRM building was the heating system that TM English and his consultant were working on. Rick Ladd stated that they needed to prioritize because they couldn't do it all at once. TM English stated that this would need to go to the voters. Chairman Fortier asked TM English if they could have some figures on both the gas and pellet heating and asphalt for the parking lot. TM English stated that he was working on

it. Chairman Fortier stated that the capital improvement figures needed to be discussed at the Board level before budget or it wouldn't be approved. TM English stated that the Board had all the figures and estimates on the road improvements. Chairman Fortier stated that they did not have figures for the JRM building improvements. TM English said, in his opinion, that the road improvements were the most important. Rick Ladd stated that he was asked about the parking lot more than the conditions of the roads. The next goal was to re-bid the Agricultural Lease Land around the airport at the end of the growing season. The Airport Commission and TM English needed to work together on rewriting the lease. It was the consensus of the Board to continue the review and status of the goals at the next meeting on July 1, 2013. Rick Ladd asked about the status of production of the new website. AA Lacaillade was looking into another option and would have more information for the Board soon.

Commission/Committee Reports: Chairman Fortier stated that the 250th Committee needed the \$2500 that was approved at Town Meeting. Lynn Wheeler made the motion to give to the Town of Newbury the devoted \$2500; seconded by Robert Roudebush and carried unanimously.

Correspondence: Chairman Fortier stated that they had the letter from the DES about Country Land Drive that TM English had already reported on. TM English stated that they had a nice letter from Kelly Ayotte about the Traveling Wall exhibit.

Comments of the Public: None

Comments of the Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members: Rick Ladd stated that the County budget was resolved and it was coming in less than what the commissioners had requested. TM English stated that he had a meeting with Maryanne Aldrich and the director of nursing at Cottage Hospital and Sgt. Trott about the issue of mental health. They had an hour-and-a-half meeting about the Hospital's perspective on voluntary/involuntary commitment. He strongly suggested that they should come and continue this discussion with the Selectboard.

Adjourn Meeting: Lynn Wheeler made a motion to adjourn; seconded by Robert Roudebush and all approved. Chairman Fortier adjourned at 8:20 pm.

Minutes transcribed by Karen Hyde