

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING

Monday, June 15, 2015

Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Wayne Fortier, Tom Friel, Lynn Wheeler, Rick Ladd and Robert Roudebush

Town Manager: Glenn English

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Chief Byron Charles, Darwin Clogston, Curtis Payne, Russell Haney, Lynn Perry, Sandra Roy and Ed Ballam – Journal Opinion

Call Meeting to Order:

Chairman Fortier called the meeting to order at 6:02 pm.

Pledge of Allegiance

Agenda Approval (additions/deletions completed by Board consent): Robert Roudebush asked that Russell Haney with an airport issue be added to Public Appearances. Robert Roudebush made a motion to accept the amended Agenda; seconded by Lynn Wheeler and carried unanimously.

Approval of Consent Agenda: Lynn Wheeler made a motion to accept the consent agenda; seconded by Robert Roudebush and carried unanimously.

Scheduled Public Appearance(s):

- **Chief Charles-Emergency Notification System Project Grant (Copsync):** Chief Charles explained that Copsync 911 is a new tool for emergency responders to get to a call in seconds, particularly in the schools. The system can be installed on computers and phones. The user would click on an icon couple of different times and within seconds an automatic alarm would go through the dispatch center and notify them of a serious call-in. Copsync is not something to be used for broken bones or heart attacks; it is to be used for life-threatening situations. Chief Charles commented that all of the schools in Haverhill have been tested for Copysync as well as Warren and Piermont and is working. He also commented that this is another tool for saving lives. This program has a 50/50 grant match. The total amount is \$23,520 through Homeland Security, which requires this go through law enforcement. SAU #23 has agreed to pay for everything needed and that amount is \$11,760. TM English stated the JRM Building would be included in this program. Chief Charles commented that the emergency responders could pinpoint what area of the building was in a situation. Chairman Fortier asked Chief Charles if there was an annual fee for Copsync. Chief Charles responded the first year was covered by the grant and then it would be \$1200 per campus and \$120 per cruiser. AA Lacaillade also commented that not only do the emergency responders know there is an incidence, but they know where in the building it is occurring. She also commented that the concept of Copsync was very impressive. Lynn Wheeler asked if Cottage Hospital was interested in this program and Chief Charles stated they were. Lynn Wheeler made the motion to accept the recommended Copsync proposal; seconded by Rick Lack and carried unanimously. Notary Sandra Roy notarized all signatures on the grant paperwork.
- **Curtis Payne-Trailer in Blackmount Acres:** Attorney Curtis Payne presented a proposal from his client regarding the Shute trailer in Blackmount Acres. His client would be willing to pay the back taxes if the Board would abate the penalties and interest. The amount of the back taxes as of June 15, 2015 was \$1,830.11, and the penalties were \$171.00, and interest was \$919.28. Chairman Fortier noticed on the agreement that it read the Town of North Haverhill, instead of Haverhill. Mr. Payne would correct the agreement to read Haverhill as well as change the amount of the back taxes to \$1,830.11, instead of \$1200. Chairman Fortier stated that Mr. Payne had complied with everything the Board had asked him

to do. Lynn wanted to point out also that the proposed payment plan was for the current back taxes and not for anything going forward and Mr. Payne agreed. Rick Ladd made the motion to accept the recommended agreement; seconded by Lynn Wheeler and carried unanimously. Chairman Fortier initialed the changes on the agreement. Mr. Payne would provide the Board with a copy of the corrected agreement.

- **Russell Haney-Airport Issue:** Robert Roudebush stated that this was an issue concerning the Airport that he had been asked to introduce. Two of the people (Mr. Haney and Mr. Perry) who may address the Board were in attendance. At last week's Airport meeting, the Commission had an interesting proposal. Four private owners, who have hangar space and aircraft at the Airport, are offering to pay the lion's share of a paving job for an additional taxiway that would allow them to not be grounded during wet weather. They would also be paying for the rolling area between their hangars and the taxiway. They would need very little Town participation and there will be no charge to the Town. There would be some excavation, some crushed rock on top of that and the use of some machines that the Town owns. Mr. James Fortier, Airport Manager and Mr. Haney had met with TM English and discussed why this was rolling rather quickly. The Airport Commission is looking for the Board's agreement to the concept of the taxiway. The strip is approximately 400' long and 20' wide, along the north side of the Airport property and includes 4 different hangars. In their discussion with TM English, it was decided that none of this would be done on Town time, it was strictly to be volunteer. The Airport Commissioners have agreed to reimburse the Highway Department any costs for the fuel for the equipment, the amount of crushed rock from the Town shed and that sort of thing. TM English stated that, according to Airport Manager Jim Fortier, the Airport would not be spending its entire fuel budget this year, so this money would be available. There would be no taxpayer dollars used on this project. Tom Friel asked what precipitated this project and Mr. Haney explained that in the spring, during mud season, they could not move their planes from the hangars to the runway. Robert showed the Board on a picture of the Airport exactly where this project was going to be done. Rick Ladd asked if the Board had seen this proposal in writing. Robert responded that they had not. Robert stated that he would ask the Airport Commissioners for the proposal in writing, but what was being asked from the Board was their agreement, in general, to agree with the concept. Lynn stated that she thought the project was a good idea. Chairman Fortier stated that the Board goes along with the idea and they would like to see something in writing prior to the next meeting on June 29, 2015.

Public Hearing: None

Town Manager's Report: TM English reported that on June 6, 2015, North Country Council (NCC) had a electronic waste and tire collection day at the Robert E. Clifford Memorial Building from 8 to noon. The tire collection went very well. For the electronics portion, the truck was half full, which was about average. TM English then reported about the offer from the Connecticut River Watershed Council to provide engineering on the Stonecrest culvert job. They had an engineer come up from Horizon and they met at the site. He also reported on the Junk Car Order that was issued. The letters were delivered and confirmation was received from two of the four. TM English checked on the sites and there hadn't been anything resolved yet.

Pending (Old) Business:

- **Advisory Highway Committee-Mission Statement:** Chairman Fortier commented that he wasn't satisfied with the Mission Statement yet. He requested that it be brought to the next meeting of June 29, 2015 for finalizing. The second draft contained a partial definition of the Committee, which Rick had asked for, but Chairman Fortier wasn't happy with it. Chairman Fortier commented that the Road Agent would be the primary person to call upon the Advisory Highway Committee. Chairman Fortier also stated that he had received an e-mail from TM English regarding the bids for the Highway truck. TM English stated that he needed some guidance. He stated that he had the specifications for the new Highway truck and wanted to know if he should hold them or put them out. Chairman Fortier commented that, personally, he would hold them. One of the purposes of the Committee was to get

involved and make recommendations on equipment purchases. Rick Ladd stated that the Advisory Budget Committee had already recommended the specs on the truck. Robert Roudebush made the motion to put out the Highway truck specs; seconded by Rick Ladd and carried unanimously. At the next meeting on June 29, 2015, it was decided that the Mission Statement would be finalized and the possible members of the Advisory Highway Committee would be interviewed.

- **RSA 155-b:** Chairman Fortier commented that the Board had received information from TM English concerning RSA 154, which was proposed by the Health Officer. He is looking for a decision from the Board as the hazardous building issue has been discussed many times. RSA 155-b is a specific statute that requires certain specific actions to occur prior to anything that would be brought to court. Lynn asked what was in the budget for legal fees and Chairman Fortier stated that he believed it was \$27,000. AA Lacaillade commented that the legal budget was \$46,500. Robert commented that he was in favor of RSA 155-b. Chairman Fortier commented that the Board took some action at the last meeting and they may have to go to court on that. He thought that the property owner of 2 Chapel Street, which was the most egregious, should be put on notice and see if the Board gets a response from him. Rick asked if the Board had physically in hand documentation that meets the definition of a hazardous building. He asked: “Does it constitute a fire hazard? Has there been documentation from the fire department of a possible fire hazard?” Chairman Fortier stated that the Health Officer had been asked for documentation and photos on this particular property. The consensus of the Board was to go with RSA 155-b.
- **Private Roads:** TM English presented information he had obtained from Attorney Mitchell. The highlighted areas of the policy were recommendations for changes. Any item in brackets was the existing language and that is followed by new language recommended in bold. The Board will study this new information and have a second reading at the June 29, 2015 meeting.

New Business:

- **Contract with Attorney Mitchell:** TM English presented the proposed contract with Attorney Mitchell. He was impressed with Attorney Mitchell and got the feeling that he really wanted to work with the Town. Tom Friel made the motion to accept the contract; seconded by Robert Roudebush and carried unanimously.
- **MS-5:** AA Lacaillade presented the MS-5, which the auditors complete for the Town, for the DRA. She stated that it tells what the ending fund balance is. It is \$514,000, which is where she thought it would come in. Rick commented that he had seen the e-mails concerning the school’s numbers and asked if it had been resolved yet and TM English stated that it had not. He is waiting for a response from the DRA. Chairman Fortier asked if anyone had approached the superintendent and TM English stated that he didn’t feel that it was his role. Rick Ladd made the motion to approve the MS-5; seconded by Lynn Wheeler and carried unanimously.

Commission/Committee Reports:

- **Planning Board Appointment:** Chairman Fortier commented that this was the third time this appointment was on the agenda. Tom Friel asked if there was a full Planning Board and was told there was not. Rick Ladd made the motion to approve the re-appointment of Don Hammond to the Planning Board; seconded by Robert Roudebush and carried unanimously.

Correspondence: Chairman Fortier reported that the Board had received thank-you letters written by TM English to Jim Hobbs and Bill Daley. There was also a letter from the DES concerning a notice of past violations, which consisted of late filing of reports. There was a letter concerning regional health care out of Littleton Hospital, which doesn’t affect the Town. There was a DES notice concerning notice of dam construction application. TM English commented that the DES copies the Town on everything, even if it is a private properties matter. Robert Roudebush commented that the dam construction was in Mountain Lakes. There was a letter from Mr. Robert Fillion concerning the Heritage Commission. There was also a letter from Mr. Geoffrey Sewake from the County regarding two programs that the Board may consider engaging in.

Lynn Wheeler commented the Recreation Department was running at full speed. The Open House for the pool will be June 21, 2015. There will be another Railroad Park concert on June 28, 2015 from 3-5 PM. TM English wanted to recognize Lynn and her husband, Steve, as going above and beyond in volunteering. Lynn also recognized Bob and Cindy Fagnant as spending a lot of time helping at the pool. Robert Roudebush reported that the Airport Commission would be having Airport Awareness Day on September 12, 2015 at 11:30. There will be no rain date.

Comments of the Public: Darwin Clogston stated that he had attended several Airport Commission meetings. He is concerned about the avenue they were taking with safety. He said there was a discussion earlier about paving the taxiway, but at Town Meeting there was a big discussion about the safety of Airport Road. He was concerned about committing funds to the taxiway rather than to safety. Chairman Fortier asked if low-flying aircraft signs had gone up and Robert Roudebush stated that two (2) signs had gone up. They were on the same road; one facing east and one facing west. He also commented that the Airport Road issue and the taxiway issue were different. Mr. Clogston commented that the signs were so obvious that he drove right by them twice a day and did not notice them. Lynn suggested putting a blinker on the signs and Robert stated that he would pass the suggestion on to the Airport Commission.

Ed Ballam commented that the Zoning Board needed more members. The Board is down to 2½ members. He stated that the Board usually meets only 1 or 2 times a year. Lynn asked if it had been advertised for members and AA Lacaillade stated that there usually is no response.

Comments of the Town Manager/Administrative Assistant-Finance Officer: None

Comments of Selectboard Members: None

Adjourn Meeting: Rick Ladd made a motion to adjourn; seconded by Robert Roudebush and all approved. Chairman Fortier adjourned at 8:10 pm.

Minutes transcribed by Karen Hyde