

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING

Monday, June 2, 2014

Draft Subject to Review, Correction and Approval at Following Meeting

Board Members Present: Wayne Fortier, Tom Friel, Lynn Wheeler, Rick Ladd and Robert Roudebush

Town Manager: Glenn English

Administrative Assistant/Finance Officer: Jo Lacaillade

Selectboard Clerk: Karen Hyde

Members of the Public Present: Darwin Clogston, Nellie Dubois, Carrie Hughes, Cheryl Towne, Pauline Aldrich, Don Hammond, Karen Woods, Kathleen Whittemore, Maryanne Aldrich, Susan Brown, Mike Simpson, Rev. Clint Brake, Rev. Jeff Statz, Brad Kennedy, Richard Morris and Ed Ballam – Journal Opinion

Call Meeting to Order:

Chairman Wayne Fortier called the meeting to order at 6:00 pm

Pledge of Allegiance

Agenda Approval (additions/deletions completed by Board consent): Lynn Wheeler made a motion to accept the Agenda; seconded by Robert Roudebush and carried unanimously.

Approval of Consent Agenda: Rick Ladd made a motion to accept the consent agenda; seconded by Robert Roudebush and carried unanimously.

Scheduled Public Appearance(s):

- **Area Churches-Food Bank:** Pauline Aldrich from Tri-County CAP discussed the food pantry in Woodsville, which CAP is going to divest itself from. There is a group of churches and people who would like to see the food pantry continued in this area. Pastor Brake, Father Jeff Statz and Susan Brown, who was standing in for Bob Rose, were attending to show their support of a food pantry going into the Robert E. Clifford Building. Rick Ladd made a motion to enter into an agreement to lease 604 square feet of the Robert E. Clifford Building at \$8 a square foot. This motion did not receive a second. Rick then made the motion to enter into an agreement at \$9 a square foot; seconded by Wayne Fortier and there were three (3) ayes and two (2) nays. The motion passed.

Susan Brown asked to have the minutes of the meeting reflect that Deb Page and she had distributed the 250th Celebration books to the area schools.

- **Cottage Hospital Recognition:** Maryanne Aldrich spoke to the Board about the award that Cottage Hospital had recently received as being one of the top 20 Critical Care Facilities in the country. She commented that the hospital had also received an efficiency award. Chairman Fortier stated that the Board appreciated everything that the hospital did and does. He then presented a Proclamation from the Town of Haverhill honoring Cottage Hospital as one of the top 20 Critical Access Hospitals in the United States.

Nellie Dubois stated that she had spoken with TM English concerning a resident on Barber Road. She wanted to know who did building inspections and issued a certificate of occupancy. Chairman Fortier stated that the Board was in the process of identifying a job description for a Life Safety Officer.

Traditionally, those duties fall on the local Fire Chief if the resident happens to live in one of the three precincts that have a fire department. If the resident does not live in a precinct, the fire district will perform those inspections. Chairman Fortier stated that the Board had been working with the fire departments to standardize the fees in a more consistent manner. He stated that all three fire chiefs were there, but had to leave for a fire meeting. TM English clarified that these controls did not apply to single- or two-family buildings, which is what Nellie had concerns about. The controls Chairman Fortier was talking about were multi-family and commercial buildings. Nellie then asked about this particular property's current use status. TM English stated that only the portion with the building on it was taken out of current use, but the rest would remain in current use. TM English stated that a request had come in from a resident on Barber Road asking for permission to build on a private road. It had gone to the Planning Board and the only comment there was that it should be noted in writing that there is no guarantee that emergency service vehicles could make it to that structure. He had received a letter from the Planning Board pertinent to that fact. The person making this request had filled out the application, which TM English presented to the Board. TM English stated that Nellie has issues with alteration of terrain and drainage. He then stated that there are liabilities on the applicant to satisfy abutters and damage to their property. Robert Roudebush made the motion to authorize the Permission to Build on a Private Road application; seconded by Rick Ladd and carried unanimously. TM English stated that the signed Permission to Build application would be filed at the Registry of Deeds. Nellie could come into the Selectboard office to receive a copy of the signed application.

Public Hearing: None

Town Manager's Report: TM English stated that the Town has received an offer from the Town of Errol for a trailer that is full of medical supplies to be used by our region in an emergency, such as gauzes and bandages. It is a mobile unit that the Town of Errol would like to relocate as they have had it for a number of years. TM English was suggesting that this trailer be housed in the back field of the Clifford Building and the only cost to the Town would be registration and insurance. The Board wanted to receive the insurance quotes before making a decision.

Cheryl Towne stated that she wanted to discuss some issues with the Pike school. It is no longer a quiet neighborhood, "screaming all night long" and the police are there quite frequently. She is very upset about the school not paying taxes and she feels that the school needs to pay their fair share. Chairman Fortier stated that the Board understands Cheryl's point and they have asked for documentation of the confirmation of tax abatement, which they now have and need time to study. He also stated that there wasn't much the Board could do other than look into ways of having some conversation with the organization to see if they can help defray some of Haverhill taxpayers' costs for services rendered. Lynn Wheeler stated that she had heard from numerous people, not necessarily from Pike, concerning the same issue and that there may not be anything that the Board can do. AA Lacaille stated that the application is in the Selectboard office for the Board to review.

Pending (Old) Business:

- **Health Ordinance:** TM English stated that he had gone to the property in Haverhill Corner that was discussed at the previous meeting and took pictures of the property. There is a refrigerator with rotting food and debris everywhere. There are two barns which are totally open to entry and full of stuff. The property is hazardous and there is a public health concern with the rotten meat and the refrigerator. The Town Attorney suggested that the Board meet as the Board of Health and direct TM English to issue an order to clean up the refrigerator and secure the house. Rick Ladd made the motion for TM English to contact the Town's Attorney to draft an order; seconded by Robert Roudebush and carried unanimously.
- **Life Safety Officer Job Description:** The Board was going to discuss the changes to the job description with the Fire Chiefs, but Brad Kennedy, Don Hammond and Richard Morris had to leave at 6:40 as they had another meeting. There was a discussion of the stipends paid to the Fire Chiefs for building

inspections and the necessity for accounting of these stipends. The three Fire Chiefs and Precinct Commissioners would be placed first on the June 30, 2014 Agenda to further discuss these issues.

New Business:

- **Veterans and Elderly Exemptions:** Lynn Wheeler made the motion to accept the list of recommended Veterans and Elderly Exemptions; seconded by Rick Ladd and carried unanimously.
- **Woodsville Ambulance Contract:** Lynn Wheeler made the motion to accept the Woodsville Ambulance Contract; seconded by Robert Roudebush and carried unanimously.
- **Appointment of Health Officer and Deputy Health Officer:** Robert Roudebush made the motion to recommend to the state the continuance of the current Health Officer and Deputy Health Officer; seconded by Lynn Wheeler and carried unanimously.
- **Cartographic Mapping Contract:** Robert Roudebush made the motion to accept the Cartographic Mapping Contract; seconded by Lynn Wheeler and carried unanimously.

Commission/Committee Reports: Chairman Fortier reported that the 1st Railroad Park Concert was well-attended with about 100 people in attendance. There was also a chili contest that night.

Correspondence: Chairman Fortier stated that the Board had received correspondence about the Woodsville Library from Robert Fillion. The Board also received notice from North Country Council concerning a public meeting about the Transit Update Plan. This meeting will be June 5, 2014 from 5-7 PM in Littleton and also June 10, 2014 from 3-5 PM in Haverhill.

Comments of the Public: Darwin Clogston stated that rumor had it that the Page Road culvert had turned into a bridge. TM English stated that the replacement would be a box culvert, which had always been planned.

Comments of the Town Manager/Administrative Assistant-Finance Officer: AA Lacaillade stated that the Selectboard had received an application for use of the Robert E. Clifford Memorial Building on June 27, 2014 for a fundraiser for the Robbins family. Robert Roudebush made the motion to accept the application with the fee waived; seconded by Tom Friel and carried unanimously. AA Lacaillade then presented to the Board a welfare lien that the Town holds on a property in Woodsville and a buyer is requesting that the Town abate the interest on that lien. Tom Friel made the motion to not abate the interest; seconded by Robert Roudebush and carried unanimously.

Comments of Selectboard Members: Robert Roudebush commented that Steve Robbins was now in rehab within the Concord Hospital complex and would be there for 2 weeks.

Adjourn Meeting: Lynn Wheeler made a motion to adjourn; seconded by Robert Roudebush and all approved. Chairman Fortier adjourned at 8:22 pm.

Minutes transcribed by Karen Hyde