

**Haverhill Planning Board Minutes  
September 15, 2009**

1. **Call to Order**

The Chair called the meeting to order at 7:02 p.m.

Planning Board members present:

Don Hammond – Chair  
Mike Fenn – Vice Chair  
Melissa Walker  
Mike Bonanno  
Todd Bigelow

Planning Board members excused:

Rick Ladd – ex Officio  
Peter Conrad – Alternate ex Officio

Also present: LeeAnn Nystrom, Clerk

Members of the public present: Harry J. Burgess, Julie Clough, Glenn Libby, Jim Oakes

2. **Agenda Approval**

Motion was made by Mike F. to accept the agenda as written, seconded by Mike B. – unanimous

3. **Approve Minutes of Previous Meeting**

Motion was made by Mike F. to approve the minutes of the July 21, 2009 meeting, seconded by Mike B. – unanimous

4. **Scheduled Public Appearance**

Grafton County Jail Project – Julie Clough, Glenn Libby, and Jim Oakes are here to present an update on the Jail Project to the Planning Board. This is simply a courtesy to the Planning Board. Julie Clough provided the Planning Board with a written summary of the changes and Glenn Libby reviewed the revised plans with the Board. Project is slightly scaled down.

5. **Public Hearings**

None

6. **New Business**

**Mike Fenn recused for discussion of Jeff Elliott's Subdivision and Fenn-Way Builders Lot Line Adjustment**

**Harry J. Burgess is here to present all four preliminary plans.**

- a. Jeff Elliott – Subdivision Map 414 Lot 109-5  
Harry said that some lots have test pits and they know the rest need them. He also mentioned that Horizons Engineering was contacted about doing the road design and alteration of terrain permit. He also said that Horizons told them to get their permits after the fact. The Clerk had a conversation previously with Horizons and was given different information. She will discuss this with Harry tomorrow where this is not a Public Hearing and discussion amongst the Planning Board would not be appropriate at this time. The Clerk mentioned that Rick Ladd had suggested that the clerk review the checklist and get back to the applicant prior to the meeting so applicants are coming in with more complete plans. The Board agreed this would be a good idea.

The Clerk also asked the Board if she could send a letter to Natalie Martel and Jeff Elliott as the two land owners on Benedict's Way to please block access until sight visibility had been established onto Brushwood Road. The Road Agent has been in and has concerns about the public driving on and off Benedict's Way while under construction. This issue was addressed to Mr. Elliott by the Road Agent and Horizons Engineering when they were on site. At this time no work has been done. The Chair agreed this is a hazard. The Board discussed and agreed that letters should be sent.

- b. Fenn-Way Builders – Lot Line Adjustment with Gerd Reiss  
Fenn-Way Builders would like to purchase some land from Gerd Reiss off Hazen Drive. Currently Mike Fenn's house is close to the property line and Mike would like to have more land between the house and the boundary.
- c. Robin Roystan – Lot Line Adjustment with Dennis LaBonte  
Dennis LaBonte would like to purchase some additional land abutting his lot on French Pond. This land is approximately 7ac+/- and does not conflict with Robin's gravel pit.
- d. Elizabeth Mayette – Minor Subdivision  
Elizabeth Mayette would like to do a two lot subdivision, one lot with frontage on Route 10 and the second behind her house with a 25' R.O.W. for access. She is going to stipulate no further subdivision on the plan and in the deed so there would be no need for a road to the back lot. Based on the no further subdivision she would like a variance to the 50' requirement.

## 7. **Pending Business**

Training with North Country Council would work at the December 15<sup>th</sup> meeting. The Planning Board would also like to have the Clerk ask NCC about grant money for Water Resources planning. The Clerk will contact NCC about both of these issues.

## 8. **Correspondence/Communications**

Planning Board notified of training opportunities and local presentations.

Clerk asked if she could send letters reminding excavators of the October 1<sup>st</sup> deadline to submit permit applications. The Planning Board is in agreement that letters should be sent.

9. **Comments of the Clerk and Planning Board Members**

Don let everyone know about North Country Council's Annual Meeting. If anyone is interested in attending they should let the Clerk know.

Don, Mike F., and Mike B. would like to be signed up to attend the OEP Annual Fall Zoning and Planning Conference. The Clerk will get them registered.

10. **Adjournment/Next Regular Meeting**

Motion was made by Mike B. to adjourn at 8:00 p.m., seconded by Melissa – unanimous

Respectfully submitted,

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LeeAnn Nystrom, Planning Board Clerk