

**Haverhill Planning Board Minutes  
May 19, 2009**

1. **Call to Order**

The Acting Chair called the meeting to order at 7:02 p.m.

Planning Board members present:

Don Hammond – Acting Chair  
Mike Fenn  
Mike Bonanno  
Rick Ladd – ex officio  
Peter Conrad – Alternate ex officio

Planning Board members absent:

Melissa Walker

Also present: LeeAnn Nystrom, Clerk

Members of the public present: Dave and Linda Eastman, Eric Hansen, Ellsworth Morton, Bob Rutherford, Shannon Larocque, Harry Burgess, Todd Bigelow, Robin Roystan, Joe Fiore III

2. **Agenda Approval**

The clerk asked that the board add Kevin Horne's Excavation Permit under Pending Business. Rick asked if Kevin knew we were planning on addressing his permit tonight. The clerk said that yes she had spoken to him. Motion was made by Mike B. to accept the agenda as amended, seconded by Mike F. – unanimous

3. **Approve Minutes of Previous Meeting**

Motion was made by Mike F. to approve the minutes of the April 28, 2009 meeting, seconded by Mike B. – unanimous

4. **Scheduled Public Appearances**

None

**Peter Conrad arrived 7:07 pm**

5. **Public Hearings**

**a. Gravel Pit: Robin Roystan – Map 410 Lot 51**

Clerk noted that an abutter was not on the abutter list, and therefore not notified. The Board can open this issue for public hearing, but must leave it open until next month. Shannon Larocque of Foresite Engineering presented plans for Robin's proposed gravel pit. Robin is proposing a four phase excavation project off of Pond Circle. Phases would be done over an average of three years each with three of the four phases creating a pond that would become part of the reclamation. These ponds would help prevent erosion and impact on nearby wetlands. Clerk noted that the speaker had reach the 20 minute mark which was requested of the previous Chair to prevent excessively lengthy meetings. Shannon stated that he was almost finished.

The clerk let Shannon and Robin know the items missing from this plan. Materials used to construct Pond Circle, Labonte's property if it is within 200' of excavation, and permission from Morrill to come within 50' of their boundary. Also noted gated access is required.

Dave Eastman wanted to know how much equipment would be used and stored onsite. Shannon said there should not be much. Robin is not looking to run a full time pit, but run a couple of weeks a few times a year. No maintenance would be done onsite.

Bob Rutherford is here on behalf of the Henson's to present materials regarding the Cold Springs Aquifer. He did a study 15 years ago and has a map of the aquifer showing this property being located in it. The Board did let him know that the ZBA had already been presented with this issue and given Robin a special exception. Shannon responded that all of this was brought up at the ZBA and they did not feel there were any issues. Rick noted that Morrill's water had been tested with good results. Bob noted that these ponds would be in contact with ground water would affect the aquifer.

Dave Eastman wanted to know what the operation hours would be. Shannon thought that it would most likely be something like 7:00am to 4:30pm. Peter let Dave know that we have no jurisdiction over operation hours.

Eric Hanson wanted to know who inspects. Shannon said that someone will be onsite at the beginning and that the pit would have to be inspected periodically by the state. Eric wanted to know if the abutters had access to the inspection. The clerk noted that the Planning Board also inspects excavations. The public has access to all town records.

Don had a question on road maintenance. Robin's subdivision splits road maintenance among six lots. When a lot is purchased the grantee would be aware that there is a gravel pit there and that they have a shared responsibility in taking care of the road.

Eric Hanson wondered why Robin wouldn't access the pit through the Morrill lot. Shannon said that it would be an encumbrance on the Morrill lot and that Robin put a lot of money into the upgrade of Pond Circle because he intended to use it.

Motion was made by Mike B. to continue the Public Hearing to the June 16<sup>th</sup> meeting, seconded by Mike F. - unanimous

#### **b. Revisions to the Town of Haverhill Excavation Regulations**

Motion was made by Mike B. to postpone the Public Hearing on the Excavation Regulation to June 16<sup>th</sup> meeting, seconded by Rick - unanimous

### **6. New Business**

**a. Preliminary Hearing: Ellsworth Morton –Minor Subdivision Map 422 Lot 58**  
Harry Burgess showed the Board plans for a two lot subdivision of Mr. Morton's property on Lily Pond Road. The plan is to get an application into the Planning

Board to have a public hearing at the June meeting. They have also submitted to NH DES. Harry noted that the fees on the application were not correct for postage. The clerk let Harry know that the application he had was not the current application and he should get that as it had the correct fees.

Don stated that he would not be able to attend the June 16<sup>th</sup> meeting because he would be out of town. Motion was made by Mike B. to change the June meeting from the 16<sup>th</sup> to June 23<sup>rd</sup>, seconded by Mike F. – unanimous

**b. Todd Bigelow – interested in becoming a Planning Board Member**

Don went through the “Questions for the Board to ask Potential Members” from the Planning Board Handbook.

Motion was made by Mike B. to send a letter to the Selectboard recommending Todd for appointment to the Planning Board, seconded by Rick - unanimous

7. **Pending Business**

**a. Kevin Horne – Excavation Permit**

Copies of the May 2007 minutes were distributed to the Board. Kevin’s permit had been voted on and approved at that time, but no permit was ever filled out. Permit was signed and the clerk will send it to Kevin.

Members of the Board decided that at this point they should elect officers as there is no Vice Chair and Don has been Acting Chair for months.

Motion was made by Mike B. to elect Don as Chairperson of the Planning Board, seconded by Rick – unanimous

Motion was made by Mike B. to elect Mike F. as Vice Chairperson of the Planning Board, seconded by Don – unanimous

8. **Correspondence/Communications**

Chair reviewed letters from North Country Council regarding various seminars.

9. **Comments of the Clerk and Planning Board Members**

Clerk asked if the board would like her to continue letting them know when a public hearing had reached the 20 minute mark. This was a request of a previous Chair to eliminate long meetings. Clerk also reminded Mike F. that Fenn-Way Builders had not yet paid the LCHIP Fee to have their plan recorded. Mike F. paid that fee to the clerk.

10. **Adjournment/Next Regular Meeting**

Motion was made by Mike B. to adjourn at 9:00 p.m., seconded by Mike F. – unanimous

Respectfully submitted,

---

LeeAnn Nystrom, Planning Board Clerk