

Haverhill Planning Board Minutes
March 17, 2009

1. **Call to Order**

The Acting Chair called the meeting to order at 7:05p.m.

Planning Board members present:

Don Hammond, Acting Chair

Melissa Walker

Mike Bonanno

Peter Conrad, Alternate ex-officio

Planning Board members absent:

Mike Fenn

Rick Ladd, ex-officio

Also present: LeeAnn Nystrom, Clerk

Members of the public present: Shannon Larocque, Tara Bamford-North Country Council, Elise Lawson and John Severence-Watershed to Wildlife

2. **Agenda Approval**

Motion was made by Peter to accept the agenda as written, seconded by Mike B. – unanimous

3. **Approve Minutes of Previous Meeting**

Motion was made by Mike B. to approve the minutes of the February 24, 2009 meeting, seconded by Melissa – unanimous

4. **Scheduled Public Appearances**

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5. **Public Hearings**

6. **New Business**

a. Shannon Larocque is here to present Robin Roystan's preliminary concept for a gravel pit off of Pond Circle. This is not a noticed hearing so there was no comment on the plans from the Planning Board. The Clerk let Mr. Larocque know that this application was missing three items to be considered complete. A reclamation plan, town fees, and local and state permits would need to be received prior to the Planning Board being able to accept this application. Mr. Larocque was also reminded that Robin would need ZBA approval prior to the Planning Board being able to issue a permit. The option of doing a joint meeting of the Planning Board and the ZBA was discussed, the Clerk and Mr. Larocque will look into the possibility of setting this up for next month.

b. Raymond Haynes has submitted a Reclamation Application. The plan that he has submitted with this application does not meet the requirements described in the application.

Motion was made by Mike B. to send Mr. Haynes a letter letting him know that his plan does not meet requirements, and refer him to the Soil Conservation Service and Grafton County Conservation District for assistance, seconded by Melissa – unanimous

8. **Correspondence/Communications**

Moved up while Watershed to Wildlife set up for their presentation. The Clerk made the Planning Board aware of a couple of flyers that had come in to the Planning Board office. Copies had been put into each members folder.

9. **Comments of the Clerk and Planning Board Members**

The Planning Board addressed the need to change the April meeting. Motion was made by Melissa to change April's meeting from the 21st to the following Tuesday, the 28th at 7:00pm, seconded by Mike B. – unanimous

The Clerk addressed the issue of a need to change the application fees on the Planning Board's applications. A list of purposed changes will be put on the agenda for next month's meeting. The Clerk also reminded the Planning Board that they need to please call if they are going to be unable to make it to a meeting. She also asked that if everyone needs to leave immediately after a meeting that they please lock the main door to the building. This is just for safety purposes, so that the Clerk is not left alone in the building with the door unlocked allowing anyone the ability to come in without her being aware.

7. **Pending Business**

Presentation of the Functional Assessment of Wetlands throughout Haverhill by Elise Lawson and John Severence from Watershed to Wildlife. Reviewed their findings relative to their study of wetlands in Haverhill and discussed what Prime Wetlands are and how the town would go about getting these wetland classified as Prime if they choose to do so. Tara Bamford is also here with materials that might be of interest to the Planning Board for revising their Wetlands and Aquifer Regulations. She also reminded the Planning Board that help with revising these regulations would be one of the free services offered by North Country Council.

10. **Adjournment/Next Regular Meeting**

Motion was made by Peter to adjourn at 8:19 p.m., seconded by Mike B. – unanimous

Respectfully submitted,

LeeAnn Nystrom, Planning Board Clerk