

Ammonoosuc River Local Advisory Committee (LAC) Meeting Approved Minutes
Haverhill, Bath, Landaff, Lisbon, Littleton, Bethlehem, Carroll, and Coos County
Wednesday, December 7, 2011

Members in Attendance: (Haverhill) Michael King; (Bath) Rick Walling; (Lisbon) Steve Jesseman; (Landaff) Errol Peter; (Littleton) Charles Ryan, Jessica Willis; (Carroll) Leslie Bergum, Joan Karpf

Members Absent: (Haverhill) Bill Harris; (Littleton) Connie McDade; (Bethlehem) Marilyn Johnson; (Carroll) Linda Dowling; (Coos County) Michael Waddell, John Scarinza

Review and Approval of Minutes

Motion made by Michael to approve the November Minutes, seconded by Rick. Passed.

Treasurer's Report

Discussion took place on mileage rate reimbursement for VRAP being set at 55¢. Charlie said he thought the figure was too high and was the rate used for employees and not for volunteers. Members inquired whether we are a non-profit or volunteer organization; either way mileage rate for charitable organizations is 14¢ a mile or 28¢ round trip. A motion was made and seconded for option to use the 55¢ figure. Motion passed with 1 objection. *Members could elect to use 28¢ figure, if advised to do so by their accountant.* Leslie stated that VRAP was a separate organization and not part of ARLAC. Full support for reimbursement of VRAP mileage under category of discretionary spending was expressed at last month's meeting. *Members could elect to opt in or opt out of taking reimbursement.* Signed dated forms were presented to Chairman Ryan for his signature and then handed over to Treasurer King.

Someone inquired about clerical expenses for 2011. Michael reported that Connie had handed in a list of secretarial expenses for 2011 to be used in setting the 2012 budget. *She opted out of being reimbursed for these expenses.*

Further discussion on future budgets followed and Joan requested a 2012 budget be created. As a former treasurer of non-profit organizations, it was her understanding that money could not be collected or carried over to the following year unless there was a plan to show how the money was going to be spent. Rick felt the money should fall under one category of operational expenses. Joan suggested we allocate the money based on what we felt future projects may be. Mike questioned if projects were part of our responsibility. Joan referenced our bylaws which state in Article II, Section B paragraph 4: "Report annually to the RMAC, the Commissioner, and the local governing bodies on the activities of the Committee, including but not limited to, community education and outreach services, river corridor protection or restoration efforts, and management plan development or implementation." She felt the budget should reflect those objectives such as community education and outreach services in addition to operational expenses and VRAP. She further stated that each year a percentage of the money received from town donations should be allocated into those areas to cover our operational expenses and future projects. Rick felt that the amount of money received on a yearly basis was not

enough to accomplish future projects. Joan stated that the money would accumulate in those categories so it would be available for when future projects were planned. Future projects could include a booth display, guest speakers on important issues, a kiosk, educational flyers on a variety of topics, or any suggested projects recommended in Dr. Field's Report. Discussion continued for 90 minutes and ended with no decisions made.

Correspondence

1. Announcements and Letters

- Leslie reminded the members about the NHDES program updating us on the Shoreland Water Quality Protection Act, which takes place Thursday, Dec. 15 at 7PM at the Littleton Senior Center.
- Leslie told members about the workshop for NH RMPP LAC members on Saturday, Jan. 28, 2012 from 8:30 to 3:30 PM at the DES, 29 Hazen Drive to provide LAC members with the opportunity to voice concerns, ask questions about review and comment on applications, accepting funds and fund raising, and other issues.
- Charlie passed the letter around from the Engineering Firm for the Bath Bridge project.

2. Incoming Permit Applications

Charlie updated the committee on the Lisbon Shoreland Application to rebuild the bathhouse and pool. He sent comments to Craig Day at NHDES on behalf of LAC, as the deadline to respond would occur prior to our monthly meeting. Jessica expressed concerns, regarding the timing of applications and the commencement of projects. Discussion followed.

Old Business

1. Northern Pass (topic not covered)
2. Calibration of Sand-Salt Mix on Roads (not discussed)

New Business

1. Nomination of the 2012 Election Committee Members (did not take place)
2. Town Issues (none discussed)
3. Elective Town Ammo Projects listed in Dr. Field's Guide (omitted)
4. Other (none)

Adjournment

Steve made the motion to adjourn, which was seconded by Rick. Passed. Meeting adjourned at 7 p.m.

Respectfully submitted by Charles Ryan, Chairman/cmc

[Next Meeting Takes Place on Wednesday, January 4, 2012](#)