

Haverhill Planning Board Minutes
April 28, 2009

1. **Call to Order**

The Acting Chair called the meeting to order at 7:03 p.m.

Planning Board members present:

Don Hammond – Acting Chair
Melissa Walker
Mike Fenn
Mike Bonanno

Planning Board members excused:

Rick Ladd – ex officio
Peter Conrad – Alternate ex officio

Also present: LeeAnn Nystrom, Clerk

Members of the public present: Dave Eastman, Linda Eastman, E. Henson, Doug Henson, Ed Bellam, Kathleen Ford, David Long.

2. **Agenda Approval**

Motion was made by Mike B. to accept the agenda as written, seconded by Mike F. – unanimous

3. **Approve Minutes of Previous Meeting**

Motion was made by Mike B. to approve the minutes of the meeting, seconded by Melissa – unanimous

4. **Scheduled Public Appearances**

None

5. **Public Hearings**

a. Gravel Pit: Robin Roystan – Map 410 Lot 51

The Clerk informed the Board that Mr. Roystan did receive a variance from the Zoning Board and his Alteration of Terrain, but is missing a Shoreland Protection Permit, therefore this application was not complete.

Motion was made by Mike B. to not accept this application until all the required permits had been submitted and to continue this hearing at next month's meeting, seconded by Melissa – unanimous

The Clerk let them know that they could not until the application had been accepted, but that direct abutters could submit concerns and comments in writing if they did not think that they could make it to the meeting next month. Don reminded the

public that next months meeting would be May 19th at 7:00pm. E. Henson asked if the public could comment on tonight. The Clerk let the public know that they could not until it was in a Public Hearing which could not happen until after the application was accepted.

b. Lot Merger: Lawrence and Edithmary Elliot – Map 413 Lots 57.4 and 58
Correction from the Agenda, this is a Lot Merger, not a Lot Line Adjustment. The Elliot's own a home on lot 58 and have recently purchased lot 57.4. They would like to merge the two lots for tax purposes.

Motion was made by Melissa to approve the Lot Merger of Lawrence and Edithmary Elliot, Tax Map 413 Lots 57.4 and 58, seconded by Mike B. - unanimous

6. **New Business**

a. Building Permit: David Long – Map 204 Lot 34
This is a building permit off of a Class VI Road. The Planning Board is asked to make comments to submit to the Selectboard.

The Boards only comment/concern is that the owner knows that he is responsible for maintaining the access to his property for emergency vehicles, and that he understand if he fails to do so then emergency services may not be able to reach him. The landowner is here and expresses his understanding. The Clerk will submit the Board's comments to the Selectboard and send a copy to Mr. Long.

b. Excavation Permit: Oldcastle/Whitcomb – Map 402 Lot 63
This was discussed at the same time as all the other gravel pits in Haverhill.

c. Excavation Permits: Revising Excavation Regulations
The Clerk provided the members of the Board with checklists for each of the existing gravel pits in Haverhill. There is only one pit with a permit at this time. The Clerk explained that each time an owner needs a new permit they must go through the permitting process: submitting plans, notifying abutters, etc. The Clerk has revised the regulations to include that permits will be good for six years and recommends that letters be sent to pit owners informing them of what they need to do to become compliant with the Excavation Regulations. The Clerk also suggested that the Board may want to extend the existing permits to give owners time to become compliant. Mike F. wants to know how the Board comes up with the amount for the bond. After discussion it was decided that the person who does the reclamation plan should determine the amount required to complete the reclamation. The Board would then use this amount to decide the amount of the bond.

Motion was made by Mike B. to send letters to pit owners informing them of what they need to become compliant, and that they have until October 1st 2009 to do so, seconded by Mike F. - unanimous

7. **Pending Business**

None

8. **Correspondence/Communications**

State Water Plan Process – Don suggested that the Board reads this material and bring any questions to next months meeting.

9. **Comments of the Clerk and Planning Board Members**

Don suggested that the Board re-run the ad in the paper looking for more Planning Board members. Mike F. said that he thought that Todd Bigelow had some interest in becoming a board member, and he would talk to him about coming in to discuss his interest with the Board.

10. **Adjournment/Next Regular Meeting**

Motion was made by Mike B. to adjourn at 7:35 p.m., seconded by Mike F. – unanimous

Respectfully submitted,

LeeAnn Nystrom, Planning Board Clerk